

St. Clairsville, Ohio

February 13, 2008

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Gordie W. Longshaw, Charles R. Probst, Jr. and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board. Minutes of the meeting of February 6, 2008, were read, approved and signed.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED, FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING TAPE FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Longshaw, seconded by Mr. Thomas, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Belmont Co. CSEA Admin. Fund	34% Reimb. of IV-D Contract-Magistrate/General Fund	2,900.46
A-Joseph A. Gaudio	1 st half 2007 taxes/General Fund	15.15
A-McGhee and Company	2 Chairs/General Fund	179.70
B-Crossroads Counseling Services	Counseling-Eastern Ct./Indigent Drivers Alcohol Fund	270.29
B-Crossroads Counseling Services	Counseling-Western Ct./Indigent Drivers Alcohol Fund	1,955.60
C-Tracey Lancione Lloyd	Attorney fees/Indigent Guardianship Fund	352.50
G-Belmont Co. Tourism Council	Feb. operating expenses/Lodging Excise Tax Fund	20,000.00
M-Alltel	Cell phones/Intake Coordinator-Juvenile Court Fund	404.04
N-S.A. Comunale, Inc.	Contract Services #306/Jail Expansion Grant Fund	12,686.43
P-Belmont Co. Dept. of Health	Vaccine/BCSSD Funds	10.00
P-Glaxo Smith Cline	Vaccine/BCSSD Funds	26.00
P-HD Supply Waterworks, Ltd.	Equipment/BCSSD Funds	9,600.00
P-Lowe's	Supplies/BCSSD Funds	60.84
P-Municipal Utilities	Purchased Water/BCSSD Funds	336.96
P-Rose Products & Services	Supplies/BCSSD Funds	452.99
P-Treasurer, State of Ohio	MARCS Radios/State Homeland Security Grant/EMA	200.00
P-Tri-Co. Water Authority	Purchased Water/BCSSD Funds	766.14
P-Water & Sewer Development Fund	Transfer Out/BCSSD Funds	14,962.23
S-Comcast	Internet/Northern Div. Ct. Computer Fund	140.46
S-Hughes Xerographic	Toner Cartridges/Clerk of Courts Computer Fund	319.45
T-Chase Bank	CDBG Funds	4,050.00
W-Delinquent Collectors of Ohio, Inc.	Contract Services/DRETAC Treasurer's Office	4,760.61

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the Recapitulation of Vouchers dated for February 13, 2008 as follow:

FUND	AMOUNT
A-GENERAL	\$8,887.43; \$23,741.21; \$3,797.33; \$3,080.96; \$1,999.46; \$1,351.69
GENERAL/ATTORNEY FEES	\$1,951.00
GENERAL/AUDITOR	\$3,513.16
GENERAL/SHERIFF	\$25,577.33; \$1,834.84
GENERAL/SHERIFF-ESORN	\$80.51
GENERAL/911	\$86,810.24
B-Dog & Kennel	\$2,155.30
E-911	\$6,081.24
H-Job & Family, CSEA	\$125.00; \$48.75
H-Job & Family, Public Assistance	\$886.55; \$13,760.11; \$1,788.37; \$435.34; \$28,483.00; \$95,692.22; \$77,064.16
H-Job & Family, WIA	\$11,691.54; \$3,824.82
K-Engineer MVGT	\$35,238.71
M-Juvenile Ct. Title IV-E Reimb	\$5,771.37; \$14,938.92; \$45,488.99
P-Oakview Admn Bldg	\$375.86
P-Sanitary Sewer District	\$3,009.01
S-Job & Family, Children Services	\$6,768.39; \$683.21; \$8,933.27; \$38,183.63; \$5,618.00; \$20,314.71; \$1,584.77
S-Oakview Juvenile Residential Center	\$7,471.92; \$2,022.23; \$3,138.49
S-Port Authority	\$175.00; \$51,165.74; \$660,694.99
S-Sheriff CCW	\$5,081.02
S-Sheriff Commissary	\$173.89
S-Western Div. Ct. Gen. Special Projects	\$1,408.00
T-Sanitary Sewer District	\$1,304.01
	\$797.25
	\$293.06

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent*

*Note: Commissioner Probst stepped out of the meeting at 10:50 a.m. and re-entered at 11:06 a.m.

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS/
BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfers between funds from the Water and Sewer Guarantee Deposit Fund to the Revenue Receipt Fund for the month of January, 2008.

FROM	TO	AMOUNT
E-3711-T010-T04.074 WSGDF Transfer Out	R-3701-P003-P15.574 WWS#2 01004002 Transfers In	43.50
E-3711-T010-T04.074 WSGDF Transfer Out	R-3702-P005-P15.574 WWS#3 02004002 Transfers In	244.72
E-3711-T010-T04.074 WSGDF Transfer Out	R-3704-P051-P08.574 SSD #1 03004002 Transfers In	137.76
E-3711-T010-T04.074 WSGDF Transfer Out	R-3705-P053-P08.574 SSD #2 04004002 Transfers In	83.20
E-3711-T010-T04.074 WSGDF Transfer Out	R-3706-P055-P08.574 SSD#3A 06004002 Transfers In	<u>157.27</u>
TOTAL		666.45

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Probst Yes
Mr. Longshaw Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR
THE PROSECUTOR'S VICTIM ASSISTANCE PROGRAM**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following transfer within fund for the Prosecutor's Victim Assistance Program Fund.

FROM	TO	AMOUNT
E-1511-W080-P09.000 Personnel-SVAA	E-1511-W080-P01.002 Salaries-VOCA	\$ 1,250.00

Upon roll call the vote was as follows:

Mr. Probst Yes
Mr. Longshaw Yes
Mr. Thomas Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR MEDICAL LIFE INSURANCE
CHARGEBACKS FOR THE THIRD QUARTER PERIOD: (Dec., 2007, January & February, 2008)**

Motion made by Mr. Longshaw, seconded by Mr. Probst to make the following transfer of funds for the Medical Life Insurance Chargebacks for the Third Quarter (December, 2007, January & February, 2008.)

Transfer From	Transfer To	Amount
E-0041-A002-H01.002 CTY CT PROBATION	R-9891-Y091-Y05.500	10.80
E-0170-A006-G11.000 PUBLIC DEFENDER	R-9891-Y091-Y05.500	64.80
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y05.500	75.60
E-1410-W082T097.006 TREASURER DRETAC	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006 DOG & KENNEL	R-9891-Y091-Y05.500	25.20
E-0910-S033-S47.006 D.D.HOME	R-9891-Y091-Y05.500	259.23
E-1571-S087-S03.006 EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	10.80
E-1561-S086-S03.006 NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	10.80
E-1551-S088-S03.006 WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	0.00
E-2150-H030-H11.000 COUNTY HOME	R-9891-Y091-Y05.500	1,056.60
E-1310-J000-J06.000 REAL ESTATE ASSESS	R-9891-Y091-Y05.500	75.60
E-2811-K200-K10.006 ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	46.83
E-2812-K000-K20.006 ENGINEER K-11	R-9891-Y091-Y05.500	313.84
E-2813-K000-K39.006 ENGINEER K-25	R-9891-Y091-Y05.500	95.40
E-3701-P003-P31.000 WATER/SEWER WWS #2	R-9891-Y091-Y05.500	48.18
E-3702-P005-P31.000 WATER/SEWER WWS #3	R-9891-Y091-Y05.500	146.98
E-3704-P051-P15.000 WATER/SEWER SSD #1	R-9891-Y091-Y05.500	34.95
E-3705-P053-P15.000 WATER/SEWER SSD #2	R-9891-Y091-Y05.500	35.69
E-3706-P055-P15.000 WATER/SEWER SSD #3A	R-9891-Y091-Y05.500	5.74
E-3707-P056-P15.000 WATER/SEWER SSD #3B	R-9891-Y091-Y05.500	2.06
E-1810-L001-L14.000 SOIL CONSERVATION	R-9891-Y091-Y05.500	54.00
E-6010-S079-S07.006 CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	86.40
E-8010-S030-S68.006 OAKVIEW JUVENILE	R-9891-Y091-Y05.500	219.60
E-2510-H000-H16.006 DJFS	R-9891-Y091-Y05.500	1,468.86
E-2760-H010-H12.006 CHILD SUPPORT	R-9891-Y091-Y05.500	162.00
E-2210-E001-E15.006 COUNTY HEALTH	R-9891-Y091-Y05.500	147.63
E-4110-T075-T52.008 W.I.C. PROGRAM	R-9891-Y091-Y05.500	32.40
E-2310-S049-S63.000 MENTAL HEALTH	R-9891-Y091-Y05.500	54.00
E-1511-W080-P07.006 VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	18.03
E-1520-S077-S04.006 COMMUNITY GRANT	R-9891-Y091-Y05.500	10.80
E-1210-S078-S14.006 RECORDER	R-9891-Y091-Y05.500	0.00
E-0400-M060-M29.008 JUVENILE COURT GRT	R-9891-Y091-Y05.500	21.60
E-0400-M060-M64.008 JUVENILE COURT GRT	R-9891-Y091-Y05.500	10.80
E-0400-M067-M05.008 JUVENILE COURT GRT	R-9891-Y091-Y05.500	21.60
E-0400-M077-M02.008 JUVENILE COURT GRT	R-9891-Y091-Y05.500	21.60
E-0400-M078-M02.008 JUVENILE COURT GRT	R-9891-Y091-Y05.500	5.40
E-9799-S012-S02.006 PORT AUTHORITY	R-9891-Y091-Y05.500	21.60
Total amount this transfer		4,675.42

Upon roll call the vote was as follows:

Mr. Longshaw Yes
Mr. Probst Yes
Mr. Thomas Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Probst, seconded by Mr. Longshaw to execute payment of Then and Now Certification dated February 6, 2008, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Longshaw granting permission for county employees to travel as follows: BCDJFS –Various employees to various conferences and trainings in February, March and April 2008. Estimated expenses: \$2,607.30

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Probst, seconded by Mr. Longshaw to request the Belmont County Budget Commission certify the following monies.

CDBG- \$ 25,400.00 paid into R-9702-T011-T01.501 CDBG-Grant FORMULA Feb. 7, 2008, Draw Number 361, Grant #B-F-07-007-1.
\$ 35,212.00 paid into R-9702-T011-T01.501 CDBG Grant FORMULA Feb. 12, 2008, Draw Number 360, Grant #B-F-06-007-1.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

OPEN PUBLIC FORUM – Cheryl Skinner of *Dusting Off Memories* and President of the Belmont County Genealogical Society expressed her concerns about the storage of county records and asked that they be kept in the western portion of the county. She spoke of an effort being made with the Cumberland Trail Genealogical Society to secure information regarding guidelines for an archivist and buildings for storage of records. She said the group is also working with Ohio University Eastern to “get the ball rolling.” Commissioner Longshaw advised the safety and security of the records is a main concern. Commissioner Probst advised research is being done on the cost and location regarding storage of both historical and day-to-day records. Commissioner Thomas commended the group’s team effort to address the issue.

Dave Totterdale, Kirkwood Township resident, had questions concerning township speed limits and a brief discussion was held.

Note: Commissioner Probst stepped out of meeting at 10:50 a.m.

IN THE MATTER OF APPROVING PAYMENT OF INVOICES FOR CMG ARCHITECTS & ENGINEERS, LLP/NEW EASTERN DIVISION COURT BLDG/HABILITATION CENTER

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the payment of invoices for CMG Architects & Engineers, LLP, Wheeling WV, for professional services during the period of January 1, 2008 thru January 31, 2008 as follows:

Invoice Number	Project	Amount
10657	New Eastern Division Court Building, Bellaire (Land Acquisition Phase)	\$1,581.34
10658	Habilitation Center Program Development (Budget Development)	412.50

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING PAYMENT TO MARSHALL J. PICCIN & ASSOCIATES/BELMONT CO. JAIL ADDITION PROJECT

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the payment of \$722.40 to Marshall J. Piccin & Associates, 105 Carroll Drive, St. Clairsville, Ohio, project engineer for the Belmont County Jail Addition project, (P.O. No. 512327) for the period of 01/02/08 through 01/31/08. Total: 10 Hours, Mileage: 56 miles

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING THE UPGRADING OF SOFTWARE FOR THE WATER TREATMENT PLANT CONTROL COMPUTERS/BCSSD

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve upgrading the software for the Belmont County Water Treatment Plant Control Computers by Industrial Automation & Control, who submitted the lowest bid of \$9,975.00, based upon the recommendation of Mark Esposito, Director, Belmont Co. Sanitary Sewer District.

Note: To be paid from water district funds

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Thomas, seconded by Mr. Longshaw to approve the minutes of the Belmont County Board of Commissioners regular meeting of: January 30, 2008.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Absent

IN THE MATTER OF ENTERING INTO AGREEMENT WITH DAMON INDUSTRIES, INC./BUILDINGS AND GROUNDS

Motion made by Mr. Thomas, seconded by Mr. Longshaw to enter into annual agreements with Damon Industries, Inc. for the following services, effective February 1, 2008 to January 31, 2009, based upon the recommendation of Jack Regis, Buildings & Grounds Superintendent:

- **Water Treatment for HVAC Systems:**
BCDJFS Martins Ferry Office in the amount of \$1,595.00
- **Water Treatment for Boiler Systems:**
BCDJFS Oakview Building in the amount of \$800.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING A 3% PAY INCREASE FOR VERA PAINTER, ANIMAL SHELTER SUPERVISOR

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve a 3% pay increase, from \$11.97 per hour to \$12.33 per hour, for Verna Painter, Animal Shelter Supervisor, effective pay period ending February 16, 2008, based upon the recommendation of the Belmont County Animal Rescue League.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING A 3% PAY INCREASE FOR LISA WILLIAMS, DOG WARDEN

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve a 3% pay increase, from \$9.82 to \$10.11 for Lisa Williams, Dog Warden, effective pay period ending February 16, 2008, based upon the recommendation of the Belmont County Animal Rescue League.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING A PAY INCREASE FOR RENEE' WILSON, BELMONT CO. SANITARY SEWER DISTRICT EMPLOYEE

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve a fifty-cent (\$.50) per hour pay increase, from \$8.50 to \$9.00, for Renee' Wilson, Belmont County Sanitary Sewer District employee, effective February 5, 2008, based upon the recommendation of Mark Esposito, Director. Ms. Wilson has successfully completed her required probationary period.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

IN THE MATTER OF SUPPORTING THE SIGNING AND SUBMITTAL OF THE INDUSTRIAL SITE IMPROVEMENT FUND (ISIF) GRANT APPLICATION/BELMONT COUNTY PORT AUTHORITY

Motion made by Mr. Longshaw, seconded by Mr. Thomas to support the signing and submittal of the Ohio Department of Development, Industrial Site Improvement Fund (ISIF) grant application for fiscal year 2008, on behalf of the Belmont County Port Authority, for the proposed Eastern Ohio Regional Industrial Park on State Route 800 in Warren Township, Barnesville, Ohio.

Note: The ISIF is a reimbursement-based grant program that provides funds for acquiring land or buildings; expanding and modernizing buildings; remediating environmentally contaminated property; and completing infrastructure improvements for a site.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Absent

Discussion: Larry Merry, Director, Belmont County Port Authority, said this is a privately owned 850 acre area located west of SR 800, 3 miles south of I-70. He said the industrial park would be part of a joint economic development district between the Village of Barnesville, Warren Township Trustees and the county. Mr. Merry stated they are requesting \$750,000 through this grant to be used for water and sewer infrastructure to the area.

***Note: At 11:06 A.M. Commissioner Probst re-entered the meeting.**

IN THE MATTER OF APPROVING PAYMENT OF INVOICE FROM BELMONT CO. DEPT. OF DEVELOPMENT/CIC

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the payment of the Invoice from the Belmont County Department of Development/Community Improvement Corporation in the amount of \$100,000 for program operation and administration provided of/and by the Community Improvement Corporation of St. Clairsville, Ohio.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Yes

**IN THE MATTER OF GRANTING AUTHORITY TO TERMINATE
EMPLOYMENT OF BCDJFS CASE MANAGER**

Motion made by Mr. Longshaw, seconded by Mr. Thomas, as the co-appointing authority, to grant the Belmont County Department of Job & Family Services the authority to terminate the employment of a BCDJFS Case Manager.

DISCUSSION- *Commissioner Probst requested Executive Session to discuss the matter.*

Commissioner Longshaw withdrew the foregoing motion.

**IN THE MATTER OF ENTERING EXECUTIVE
SESSION AT 11:10 A.M.**

Motion made by Mr. Thomas, seconded by Mr. Probst to enter into executive session pursuant to Ohio Revised Code 121.22(G)(1) Personnel Exception, to discuss the termination of a public employee.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE
SESSION AT 11:25 A.M.**

Motion made by Mr. Probst, seconded by Mr. Longshaw to adjourn executive session pursuant to Ohio Revised Code 121.22(G)(1) Personnel Exception, to discuss the termination of a public employee.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

AS A RESULT OF EXECUTIVE SESSION:

**THE MATTER OF AUTHORIZING THE TERMINATION
OF BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PROBATIONARY EMPLOYEE**

Motion made by Mr. Probst, seconded by Mr. Longshaw to authorize the following:

WHEREAS, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

WHEREAS, in this capacity, the Board has the authority to authorize employment changes, and

NOW, THEREFORE, BE IT RESOLVED THAT, the Belmont County Board of Commissioners does hereby accept the recommendation of the Director of the Belmont County Department of Job and Family Services and grants him the authority to terminate the employment of a probationary employee.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:26 A.M.**

Motion made by Mr. Longshaw, seconded by Mr. Probst to adjourn the meeting at 11:26 a.m.

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Probst	Yes
Mr. Thomas	Yes

Read, approved and signed this 20th day of February, 2008.

COUNTY COMMISSIONERS

We, Gordie W. Longshaw and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

PRESIDENT
CLERK