

St. Clairsville, Ohio

January 27, 2010

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Ohio Common Pleas Judges Assoc.	2010 Dues-Solovan & Sargus/General Fund	400.00
A-PHSI Pure Water Finance	Water-Probate Ct./General Fund	50.00
A-Professional Land Surveyor of Ohio	Registration Fee-GIS Projects/General Fund	350.00
A-Quill Corporation	Supplies/General Fund	577.46
A-Wheeling Office Supply Co.	Supplies-Prosecutor/General Fund	359.02
A-Xerox Corp.	Renewal payment-Magistrate/General Fund	272.74
B-Columbia Gas	Service/Dog and Kennel Fund	689.55
G-Belmont Co. Tourism Council	January operating expenses/Lodging Excise Tax Fund	20,000.00
K-Staples Credit Plan	Supplies/Engineer MVGT Fund	70.61
N-Brunner Land Company	Contract Projects/WWS#3 Capital Improvements Fund	4,500.00
N-Colaianni Construction, Inc.	Applic. #2/Eastern Ct. Construction Fund	130,479.00
N-DDP and Associates	December Contract Services/Eastern Ct. Construction Fund	1,055.00
N-M&G Architects & Engineers	December Contract Services/Eastern Ct. Construction Fund	1,562.87
P-American Electric Power	Misc. service/WWS#1 Revenue Fund	679.27
P-Co. Commissioners Assoc. of Ohio	Membership Fee/BCSSD Funds	100.00
P-FEI-Midwest Waterworks	Materials/SSD#2 Revenue Fund	583.44
P-Indexx Distribution Corp.	Supplies/WWS#3 Revenue Fund	1,893.86
P-Municipal Utilities	Purchased Water/WWS#2 Revenue Fund	316.80
P-Staples	Supplies/BCSSD Funds	21.92
P-Verizon Wireless	Services/BCSSD Funds	471.74
P-Yorkville Bd. Of Trustees of Public Affairs	Sewage Disposal/SSD#3B Deep Run Fund	513.29
S-AT&T	Telephone/Certificate of Title Adm Fund	61.79
S-Belmont Harrison Juvenile District	Salary Juvenile Ct. General Special Projects Fund	204.25
S-CourtView Justice Center	Add on license and dashboard/Northern Div. Ct. Computer Fund	2,138.00
S-Staples	Supplies/Juvenile Ct. Computer Fund	369.64
T-Chase Bank	CDBG Funds	65,454.00
T-Chase Bank	CDBG Funds	13,098.00
Y-Barnesville, Village of	Resurfacing Various Streets/County Motor Vehicle License Tax	39,103.13

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for January 27, 2010 as follow:

FUND	AMOUNT
A-GENERAL	\$7,074.95; \$24,771.35; \$861.92; \$4,964.74
A-GENERAL/AUDITOR	\$4,714.95
A-GENERAL/SHERIFF	\$2,931.31
H-Job & Family, CSEA	\$1,244.57; \$40,179.16; \$20,392.68
H-Job & Family, Public Assistance	\$3,962.47; \$11,531.23; \$495.89
H-Job & Family, WIA	\$5,496.35
K-Engineer MVGT	\$7,948.41; \$672.80
M-Juvenile Ct. – Placement Services	\$28,914.00
M-Juvenile Ct. – Title IV-E Reimb.	\$1,632.46
P-Sanitary Sewer District	\$1,500.79; \$48,301.03; \$13,350.31; \$20,583.88; \$551.66; \$18,669.37; \$40,057.54
S-District Detention Home	\$3,522.58
S-Job & Family, Children Services	\$80,965.60; \$86,714.16; \$3,502.28
S-Oakview Juvenile Residential Center	\$1,719.41
S-Sheriff Commissary	\$533.34; \$2,946.64

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND

Motion made by Ms. Favede, seconded by Mr. Probst to approve the following transfer within General Fund.

FROM	TO	AMOUNT
E-0053-A013-A01.002 Salaries (Law Library)	E-0053-A013-A02.003 PERS	\$347.12

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/BOARD OF ELECTIONS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0181-A003-A02.000 Poll Workers Salary Account	E-0181-A003-A12.007 Unemployment	\$ 59.77

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE P80 OAKVIEW ADMINISTRATION BLDG FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Oakview Administration Fund.

FROM	TO	AMOUNT
E-5000-P080-P03.000 Utilities	E-5000-P080-P05.000 Materials	\$10,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE PORT AUTHORITY FUND

Motion made by Mr. Probst, seconded by Mrs. Favede to approve the following transfer within fund for the Port Authority Fund.

FROM	TO	AMOUNT
E-9799-S012-S01.002 Salaries	E-9799-S012-S03.012 Equipment	\$ 500.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS/ BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers between funds from the Water and Sewer Guarantee Deposit Fund to the Revenue Receipt Fund for the month of December, 2009.

FROM	TO	AMOUNT
E-3711-T010-T04.074 WSGDF Transfer Out	R-3701-P003-P15.574 WWS#2 01004003 Transfers In	58.50
E-3711-T010-T04.074 WSGDF Transfer Out	R-3702-P005-P15.574 WWS#3 02004003 Transfers In	469.95
E-3711-T010-T04.074 WSGDF Transfer Out	R-3704-P051-P08.574 SSD #1 03004003 Transfers In	214.00
E-3711-T010-T04.074 WSGDF Transfer Out	R-3705-P053-P08.574 SSD #2 04004003 Transfers In	60.33
E-3711-T010-T04.074 WSGDF Transfer Out	R-3706-P055-P08.574 SSD#3A 06004003 Transfers In	89.72
E-3711-T010-T04.074 WSGDF Transfer Out	R-3707-P056-P08.574 SSD#3B 07004003 Transfers In	<u>84.00</u>
TOTAL		976.50

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE SHERIFF'S DEPARTMENT VARIOUS FUNDS

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

General		
E-0131-A006-A09.000	Medical	412.00
E-0131-A006-A21.000	Sheriff's Towing	230.25
E-0131-A006-A23.000	Background	787.00
E-0131-A006-A24.000	E-SORN	505.00
E-0131-A006-A28.000	Shop W/Cop	321.47
E-0131-A000-A30.000	Lifesaver	0.00
Enforcement Education		
E-1652-B016-B02.000	Education Expenses	0.00
Commissary Fund		
E-5100-S000-S01.010	Supplies	7,806.99
Concealed Handgun License		
E-5101-S001-S06.000	License Issuance	1,348.00
E-5101-S001-S07.012	Equipment	610.00
Sheriff Reserve Account		
E-9710-U010-U06.000	Other Expenses	260.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND/SHERIFF

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

E-0131-A006-A19.000	Clothing	\$ 350.00
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Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/INSURANCES**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

E-0256-A014-A13.006 Rx-Prescription Plan \$ 16,559.44

**Reimbursement from BCDJFS-PA for Rx costs incurred and not covered by AFSCME Rx plan during 2009-2010 Plan Year.*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE JUVENILE COURT PLACEMENT SERVICES FUND**

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

M-64 PLACEMENT SERVICES

E-0400-M064-M05.000 Placement Costs \$ 27,750.77

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE N041 ISSUE TWO MONIES FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 20, 2010.

N041 ISSUE TWO MONIES
E-9041-N041-N10.055 Project Payments \$ 407,445.47

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE FOX COMMERCE PARK/ST OH LOAN REPAY FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date January 27, 2010.

E-9208-0014-O05.050 Payment on Notes \$3,291.77

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE COMM-BASED CORRECTIONS ACT GRANT FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

E-1520-S077-S01.002	Salaries	17,386.75
E-1520-S077-S02.005	Medicare	252.00
E-1520-S077-S06.000	Automobile Exp.	0.00
E-1520-S077-S08.010	Supplies	0.00
E-1520-S077-S10.000	Communications	0.00
E-1520-S077-S04.006	Hospitalization	3,184.00
E-1520-S077-S03.003	P.E.R.S.	2,434.25
E-1520-S077-S05.004	Workers Comp	313.00
E-1520-S077-S07.000	Rentals	<u>0.00</u>
TOTAL		\$23,570.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 27, 2010.

BELMONT CO. COMMISSIONERS CDBG FUND

E-9702-T011-T01.000 Grants \$ 23,054.00

Draw Number 405 – Grant #B-F-08-007-1

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated January 26, 2010, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

BCDJFS – William Marinacci to travel to Columbus, OH, on Jan. 28-29, 2010, to attend Adoption Assessor Training. Est. expenses: \$172.10
John LaRoche to travel to Sugarcreek, OH, on March 3-4, 2010, to attend ECORTC Conference. Estimated expenses: \$230.90
ENGINEER - Michael Wahl, Deputy Engineer, and Donald Pickenpugh, GIS Director, to travel to Columbus, OH, on March 9-10, 2010, to attend 2010 Ohio Storm Water Management and Drainage Conference. Estimated expenses: \$225.00 each.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Probst, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies.

CDBG – \$23,054.00 paid into R-9702-T011-T01.501 CDBG – Grant FORMULA on Jan. 22, 2010. Draw No. 405, Grant #B-F-08-007-1.
FOX COMMERCE FUND - \$3,291.77 transferred from General Fund into Fox Commerce Fund to pay the January loan payment.
GENERAL - \$14,807.98 paid into R-0050-A000-A45.500 Refunds and Reimbursements on Jan. 22, 2010, for Employer Premium Refund.
\$16,559.44 paid into R-0050-A000-A45.500 Refunds and Reimbursements on Jan. 27, 2010, for reimbursement from BCDJFS/PA for Rx costs incurred and not covered by AFSCME Rx plan during 2009-2010 Plan Year.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ENTERING INTO A CONTRACT WITH W.S.O.S. COMMUNITY ACTION COMMISSION, INC. TO PROVIDE AN ECONOMIC DEVELOPMENT STRATEGIC PLAN

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter into a contract for professional services with W.S.O.S. Community Action Commission, Inc. effective January 1, 2010 through December 31, 2010 in the maximum amount of \$ 24,750.00 to provide an Economic Development Strategic Plan for Belmont County, Ohio.

**CONTRACT FOR PROFESSIONAL SERVICES
ASSISTANCE IN DEVELOPING AN ECONOMIC DEVELOPMENT STRATEGIC PLAN FOR
BELMONT COUNTY, OHIO**

This contract, executed as of January 27, 2010, including attached conditions, shall govern activities regarding the development of an Economic Development Strategic Plan, which are to be carried out by W.S.O.S. Community Action Commission, Inc. (hereinafter referred to as "WSOS") on behalf of the Board of Belmont County, Ohio, Commissioners, hereinafter referred to as the "County".

The County and WSOS agree as follows:

1. Description of Services: Beginning on January 1, 2010, WSOS will provide the following services, hereinafter collectively referred to as the Services:

An Economic Development Strategic Plan for Belmont County, Ohio. The Plan shall serve as a document by which public and private officials and County residents can make more informed decisions concerning overall community and economic development and the best utilization of resources. The Plan document will include the following elements:

1. Introduction and Local History and Setting
2. Summary and Analysis of Population, Demographics, and the Local Economy
3. Natural Features and Resources, Preservation, and Environmental Factors
4. Infrastructure and Transportation
5. The Organizational Infrastructure for Economic Development
6. Quality of Life Factors: Housing, Recreation, Community Facilities
7. Review of Strengths and Assets, Constraints, and Opportunities by Economic Sector
 - A. Industrial/Manufacturing/Distribution
 - B. Retail
 - C. Tourism/Conventions
 - D. Agribusiness
8. The Strategic Plan:
 - A. A vision for Belmont County
 - B. Goals by Economic Sector
 - C. Objectives and Strategies for each goal (short, mid, and long term)
9. Summary

During development of the Plan, the County shall appoint a Steering Committee of interested stakeholders in the County's economic future, with broad geographic and sectoral diversity. This Steering Committee may be created as an informal ad hoc committee or as a formal commission charged with the ultimate implementation of the Plan. In either case, the Steering Committee and its members will assist WSOS CAC Inc., in collecting existing information, maps, studies, or other data relevant to development of the Plan, and in making introductory contact with local officials throughout the County to introduce the planning project. The Steering Committee will also meet periodically throughout the planning period to provide guidance, recommend and review strategies, and review planning element narratives as they are developed in draft form by WSOS. To the extent that it is available, the appropriate County office(s) will also assist in providing County data, GIS, and mapping resources for use in the Planning document. WSOS CAC Inc. will also work with a Steering Committee throughout the development of the Plan to provide a formal method for input, and to ensure the Plan's responsiveness to local needs and that a process for continued monitoring and updating can be achieved.

Upon completion, WSOS CAC Inc. will provide the County with twenty (20) paper copies of the planning document and twenty-five (25) copies in CD format.

The Scope of Services involved in developing the Plan as described above will include:

- Attending and facilitating meetings of the Steering Committee; utilize meetings to develop an economic vision, goals, and objectives to frame the planning document; develop strategies; review draft narrative; and review progress in developing the Plan.
- Collecting information on the demographic and economic status of Belmont County, through Census and data retrieval, interviews and meetings with key persons, organizations, and institutions throughout the County, obtaining data available at County offices, and other means.
- Working with the Steering Committee, developing a method for public input into the Plan and its goals and objectives. This may include one or more community visioning sessions.
- Developing plan chapters for each of the topical areas listed above, by facilitating Steering Committee discussion, gathering information including interviews with key informants, presenting each chapter in draft form for Steering Committee review, allowing for a forum for public comment on the draft plan, and amending as necessary based on review and Steering Committee consensus.
- Providing the final planning document and an executive summary in print and CD formats.

2. Performance of Services: The manner in which the services are to be performed and the specific hours to be worked by WSOS CAC Inc., staff, and trips made to and within Belmont County, shall be determined by WSOS CAC Inc. The County will rely on WSOS CAC Inc., to work as many hours as may be reasonably necessary to fulfill the obligations under this Agreement. Any additional services provided to the County above and beyond those already listed under Section 1, Description of Services, and beyond the development of the Strategic Plan, will be priced at hourly rates to be provided to the County, with any outside consultant charges to be negotiated. These hourly rates shall only apply to additional services agreed to in writing by both parties, outside the scope of this agreement.

WSOS CAC Inc., agrees to provide professional services in a complete and accurate manner, and shall be responsible for the correction of all significant errors within the Strategic Plan.

During the course of the Strategic Planning process, WSOS CAC Inc., will work closely with members of Belmont County's Board of Commissioners and administrative staff, as well as other Belmont County officials, municipal and local jurisdiction officials, and staff, as identified, to ensure the Strategic Plan reflects the interests and knowledge of all of the aforementioned parties.

During the development of the Comprehensive Plan, Mr. Ben Kenny, of WSOS CAC Inc., will function as WSOS CAC Inc.'s Project Manager, with assistance from John Rauch and other staff as determined necessary by WSOS.

Payment: The County of Belmont will pay a maximum fee to WSOS CAC Inc., for the Services listed in Section 1 in the amount of Twenty Four Thousand, Seven Hundred Fifty dollars (\$24,750.00). This fee shall be payable as follows:

1. Five thousand dollars (\$5,000) shall be due and payable upon the execution of this Agreement and the beginning of the Strategic Plan.
2. Five thousand dollars (\$5,000) shall be paid upon organization and formation of the Steering Committee and their development of economic development planning goals.
3. Five thousand dollars (\$5,000) shall be paid upon the County's receipt of the draft chapters covering items 1 through 6, inclusive, of Section 1 of this Agreement.
4. Five thousand dollars (\$5,000) shall be paid upon the County's receipt of the remaining chapters of the Economic Development Strategic Plan.
5. The final payment of four thousand, seven hundred fifty (\$4,750) shall be made upon the County's receipt of the final Plan in printed and CD format.

Payment for Additional Services: The County and WSOS CAC Inc., agree that the contract may be extended by written agreement of both parties. However, before additional services beyond the scope of this contract are rendered they must be first described, discussed, and fully agreed upon in writing by the County and WSOS.

Term/Termination: This Agreement shall terminate automatically upon completion by WSOS CAC Inc., of the services required by this Agreement. Date of completion is December 31, 2010, unless it is extended in writing by both parties. Upon termination of this Agreement, payments under this paragraph will cease; provided, however, that WSOS CAC Inc., shall be entitled to payments for work that occurred prior to the date of termination and for which WSOS CAC Inc., has not yet been paid.

Schedule of Work: WSOS CAC Inc. will use its best efforts to adhere to the following schedule of work, which will allow for completion of all work under this Agreement by the Date of Completion cited above.

January-March 2010: Collection and analysis of County demographic and economic data, and of community facility, capacity, and economic development data.
Appointment of Steering Committee and one or more meetings facilitated by WSOS; development of planning vision and goals
Begin key informant interviews

April-June 2010: Completion of collection/analysis of data
Draft chapters: Introduction, population/demographics/local economy, natural features and resources/preservation/environmental, infrastructure/transportation, organizational infrastructure.
Community visioning session(s) and draft vision statement
Continue key informant interviews
Conduct focus group(s) as appropriate
Continue Steering Committee meetings: review vision statement, draft chapters; continue goal and objective development

July-September 2010: Draft Chapters: Quality of Life factors; Strengths, Assets, Constraints, Opportunities by Economic Sector; Strategic Planning chapter (partial).
Conclude key informant interviews
Continue Steering Committee meetings: continuing review of draft chapters

October-December 2010: Draft chapters: remainder of Strategic Plan chapter (objectives and strategies); summary chapter
Public Input on draft document
Continue Steering Committee meetings: conclude review of draft chapters, discussion of implementation strategies and key players
Approval of the Plan by the Steering Committee and Board of Commissioners
Delivery and dissemination of final document; Publicity

Relationship of Parties: It is understood by the parties that WSOS CAC Inc., is an independent contractor with respect to the County of Belmont, and is not an employee of the County of Belmont.

Return of Records: Upon termination of this Agreement, WSOS CAC Inc., shall deliver all records, notes, data, memoranda, models, and equipment of any nature that are in WSOS CAC Inc.'s possession that are the County of Belmont's property or relate to the business of the County.

Notices: All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for the County of Belmont:

Belmont County Board of Commissioners

Belmont County Courthouse

101 West Main Street

St. Clairsville, OH 43950

Telephone: 740/699-2155

IF for WSOS CAC Inc.:

Ben Kenny, Development Coordinator
219 South Front Street
P.O. Box 590
Fremont, OH 43420
Telephone: (419) 332-2031
Email: bkenny@wsos.org

Such address may be changed from time to time by either party by providing written notice to the other party in the manner set forth above.

Entire Agreement: This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

Amendment: This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

Severability: If any provision of the Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

Waiver of Contractual Right: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement.

Applicable Law: This Agreement shall be governed by the laws of the state of Ohio and the County of Belmont.

Party Receiving Services:

The County of Belmont, Ohio

By: Charles R. Probst, Jr. /s/
Charles R. Probst, Jr., Commissioner
Ginny Favede /s/
Ginny Favede, Commissioner
Matt Coffland /s/
Matt Coffland, Commissioner

Party Providing Services:

WSOS CAC Inc.

By: _____
Neil McCabe, President and CEO
WSOS CAC Inc.

APPROVED AS TO FORM:

David K. Liberati /s/ (Assistant)
PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING ALLOCATON OF MONIES TO WHEELING HEALTH RIGHT, INC. FOR 2010

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the allocation of twenty-five thousand dollars (\$25,000) to the Wheeling Health Right, Inc. Wheeling, WV for the fiscal year 2010 to provide health care services and pharmaceuticals to the low-income, uninsured residents of Belmont County.

Note: Last year, Health Right saw 3448 patients from Belmont County and in-kind contributions from physicians, hospitals and pharmaceuticals totaled well over \$3,000,000.00 for Belmont County residents alone.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF PUBLIC ROAD PETITION FOR VACATION OF A PORTION OF SMITH TWP. ROAD 212 (CHARLES SECREST ROAD) SEC. 32, TWP. 6, R-4/RD. IMP. 1104

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following Public Road Petition.

PUBLIC ROAD PETITION
Rev. Code Sec. 5553.04

Belmont County, Ohio
RD IMP. #1104

January 19, 2010

To the Honorable Board of County Commissioners of Belmont County, Ohio:

The undersigned petitioners, freeholders of said County residing in the vicinity of the proposed improvement hereinafter described, represent that the public convenience and welfare require the vacation of a portion of Smith Twp. Road 212 (Charles Secrest Road) located in Smith Township Section 32, T-6, R-4

a Public Road on the line hereinafter described, and make application to you to institute and order proper proceedings in the premises, for vacating such road, the same not being a road on the State Highway System.

The following is the general route and termini of said road:

Beginning at a point which is the common property line of an 8.5 acre tract owned by Mark E. & Tina Secrest by Volume 612 Page 330 and a tract of 26.024 acres owned by Michael C. & Billi D. Stuart by Volume 782 Page 386, thence in a westerly direction approximately 0.11 mile to the intersection of Smith Twp. Road 194.

PUBLIC ROAD PETITION

<i>Jack L. Blake /s/</i>	63645 Chapel Hill Rd
Jack L. Blake	Belmont, Ohio 43718
<i>Mike Stuart /s/</i>	1029 Tallmadge Rd
Mike Stuart	Cuyahoga Falls Ohio 44221
<i>Cale Norris /s/</i>	59901 Walter's Rd
Cale Norris	Jacobsburg, Oh.
<i>Melissa Norris /s/</i>	59901 Walters Rd
Melissa Norris	Jacobsburg, Oh 43933
<i>Roy Corbett /s/</i>	45602 Bel-Cent. Rd.
Roy Corbett	Belmont, Ohio 43718
<i>Robert L. Gillespie /s/</i>	60000 Ridgeview Rd.
Robert L. Gillespie	Belmont, Oh 43718
<i>Roy K. Dunfee /s/</i>	49001 Jacobsburg-Centerville Rd.
Roy K. Dunfee	Jacobsburg, Ohio 43933
<i>Warner R. Moore /s/</i>	47302 Centerville-Jacobsburg Rd.

Warner R. Moore	Jacobsburg, Ohio 43933
Robert W Stuart Jr /s/	8371 Brandywine
Robert W Stuart Jr	Northfield Oh 44067
Mark E. Secrest /s/	63511 Chapel Hill Rd.
Mark E. Secrest	Belmont, Ohio 43718
Billi D. Stuart /s/	1029 Tallmadge Rd
Billi D. Stuart	Cuyahoga Falls, Oh 44221
Forrest Kemp /s/	60675 Hatcher Rd.
Forrest Kemp	Belmont OH 43718
Deanna C. Kemp /s/	60675 Hatcher Rd.
Deanna C. Kemp	Belmont, Ohio 43718
Wayne Phillips /s/	48154 Centerville-Jacobsburg Ohio
Wayne Phillips	Jacobsburg, Ohio 43933
Brett A. Walters /s/	60657 Walters Rd.
Brett A. Walters	Jacobsburg, Ohio 43933
Robert E. Newcomb /s/	1884 Irene NE
Robert E. Newcomb	Warren Ohio 44483
Deborah M Newcomb /s/	1884 Irene NE
Deborah M. Newcomb	Warren, Oh 44483

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF THE VACATION OF
A PORTION OF SMITH TWP. ROAD 212
(CHARLES SECREST ROAD) SMITH TWP.
SEC. 32, T-6, R-4/RD IMP 1104**

Office of County Commissioners

Belmont County, Ohio

**Journal Entry, Order Fixing Time and Place of View and of Final Hearing and Notice
Thereof on Public Road Petition
Rev. Code, Sec. 5553.05
RD. IMP. 1104**

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 27th day of January 2010 at the office of the Commissioners with the following members present:

Mr. Probst
Mrs. Favede
Mr. Coffland

Mrs. Favede moved the adoption of the following:

RESOLUTION

WHEREAS, A Petition signed by at least twelve freeholders of the County residing in the vicinity of the proposed improvement has been presented to this Board of County Commissioners requesting said Board to vacate a portion of Smith Twp. Road 212 (Charles Secrest Road) located in Smith Township, Section 32, T-6, R-4.

RESOLVED, That the 17th day of February, 2010 at 1:30 o'clock P.M., be fixed as the date when we will view the proposed improvement, on which date we will meet at the site and go over the line of said proposed improvement; and be it further

RESOLVED, That the 24th day of February 2010, at 11:00 o'clock A.M. be fixed as the date for a final hearing thereof, which hearing will be at the office of the Board; and be it further

RESOLVED, That the Clerk of this Board be and she is hereby directed to give notice of the time and place for both such view and hearing by publication once a week for two consecutive weeks in the Times Leader a newspaper published and having general circulation in the County, which said notice shall also state briefly the character of said proposed improvement.

Mr. Coffland seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

Adopted January 27, 2010

Jayne Long /s/
Clerk, Belmont County, Ohio

**NOTICE OF TIME AND PLACE OF VIEW AND OF FINAL HEARING
PUBLIC ROAD (by publication)
Rev. Code, Sec., 5553.05**

ROAD IMP. # 1104

Notice is hereby given that there is before the Board of County Commissioners of Belmont County, Ohio, the matter of the vacation of a portion of Smith Twp. Road 212 (Charles Secrest Road) located in Smith Township Section 32, T-6, R-4, a Public Road, on the line hereinafter described, and make application to you to institute and order proper proceedings in the premises, for vacating such road, the same not being a road on the State Highway System.

The following is the general route and termini of said road:

Beginning at a point which is the common property line of an 8.5 acre tract owned by Mark E. & Tina Secrest by Volume 612 Page 330 and a tract of 26.024 acres owned by Michael C. & Billi D. Stuart by Volume 784 Page 386, thence in a westerly direction approximately 0.11 mile to the intersection of Smith Twp. Road 194.

Said Board of County Commissioners has fixed the 17th day of February, 2010 at 1:30 o'clock P.M., as the date when and the site as the place where said Board will view the proposed improvement, and has also fixed the 24th day of February, 2010 at 11:00 o'clock A.M., at their office in the Court House of said County in St. Clairsville, Ohio as the time and place for the final hearing on said proposed improvement.

By Order of the Board of County Commissioners,
Belmont County, Ohio
Jayne Long /s/
Jayne Long, Clerk

ADV. TIMES LEADER (2) Tuesdays-February 2, 2010 and February 9, 2010

**IN THE MATTER OF LIQUOR PERMIT
FOR CAPTINA CARRYOUT LLC
WASHINGTON TOWNSHIP, BEALLSVILLE, OH**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a new D1 liquor permit for Captina Carryout LLC, dba Captina Carryout, LLC, 56709 Belmont Ridge Rd., Washington Township, Beallsville, Ohio 43716. There have been no objections received and the Board of County Commissioners has no objections to the permit

Note: D1 Liquor Permit- Beer only for on premise consumption in sealed containers for carry out until one a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ENTERING INTO AGREEMENT
WITH HARRISON COUNTY COMMISSIONERS FOR
HOUSING OF PRISONERS/BELMONT CO. SHERIFF**

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter into an agreement with the Harrison County Commissioners, on behalf of the Belmont County Sheriff's Department, for housing of prisoners in the Belmont County Justice Center, effective February 1, 2010 through July 31, 2010; Harrison County will pay Belmont County \$65 per day for each prisoner incarcerated.

**BELMONT COUNTY JUSTICE CENTER
HOUSING OF PRISONERS CONTRACT**

THIS AGREEMENT entered into this February 1, 2010, by and between the Belmont County Board of Commissioners, hereinafter referred to as COUNTY, and the Harrison County Sheriff, hereinafter referred to as Harrison County.

WITNESSETH: County covenants and agrees to receive, incarcerate and board prisoners presented to the Belmont County Justice Center by authorized agents of Harrison County, who are arrested under, pending trial for, sentenced under, or are otherwise in custody pursuant to the ordinances of legal process of municipality, under the following terms and conditions:

1. **ACCEPTANCE OF PRISONERS:** County will only accept a prisoner when room is available. County shall not be required to accept any prisoner who is obviously ill or injured, either physically or mentally. When it is not feasible for a physician to make this determination, then the decision of the County's Jail Administrator shall be final. Harrison County shall immediately remove their inmate(s) from County upon request.

2. **DUTIES OF COUNTY:** County shall provide supervision and wholesome meals.

3. **MEDICAL TREATMENT:** In addition to any other financial obligation of Harrison County herein, Harrison County shall be solely and exclusively responsible to pay any and all expenses incurred for medical treatment for its prisoners, including but not limited to: Hospital, doctor, dentist, psychiatrist and prescription medication bills, and transportation costs. In the event that a Harrison County prisoner should require hospitalization, the following additional conditions shall apply:

Harrison County will be solely responsible for:

- A. Guarding the hospitalized prisoner with its own personnel;
- B. Waive the guarding of said prisoner by arranging for his release by the Harrison County authority, which originally incarcerated the prisoner.

4. **TRANSPORT OF PRISONER:** Harrison County will be solely responsible for the transport of all Harrison County prisoners housed by the county to court, other jail facilities and any appointments Harrison County makes on the inmate's behalf.

5. **DEATH OF A PRISONER:** Harrison County agrees to assume liability for disposing of the body of any Harrison County prisoner who dies while in custody, if this liability is not accepted by relatives or third party.

6. **PAYMENT AND BILLING:** In addition to medical or other expenses as referred to herein, Harrison County shall pay to the County the sum of Sixty-Five Dollars (\$65.00) per day for each prisoner incarcerated by County pursuant to this agreement. "DAY" shall mean a calendar day or any part or fraction of a calendar day.

County shall provide Harrison County with an itemized statement of all charges under this Agreement on the first day of each month.

Harrison County shall pay and remit said charges as soon as it is legally permitted to do so; however, if a bill remains due and unpaid on the sixtieth day after date thereof, County may, at its option, elect to terminate this agreement, and after written notice thereof, shall refuse to accept any additional Harrison County prisoners.

Make all checks payable to: Belmont County Sheriff's Office
68137 Hammond Road
St. Clairsville, OH 43950

6. **TERM:** The initial term of this Agreement shall be for six (6) months, commencing on February 1, 2010 and terminating on July 31, 2010. This contract is to provide assistance to Harrison County on a temporary basis. Either party may terminate this Agreement by thirty (30) days written notice to the other.

BELMONT COUNTY COMMISSIONERS

Jayne Long /s/

Witness

Roberta Jenkins /s/

Witness

Ginny Favede /s/

Ginny Favede, President

Matt Coffland /s/

Matt Coffland

Charles R. Probst, Jr. /s/

Charles R. Probst, Jr.

Approved as to form:

David K. Liberati /s

Belmont County Prosecuting Attorney

HARRISON COUNTY COMMISSIONERS

Witness

William Host

Witness

Barbara Pincola

Approved as to form:

Michael Vinka

Name

Title

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING THE EQUITABLE SHARING AGREEMENT AND CERTIFICATION FOR FISCAL YEAR ENDING 12/31/09/BELMONT CO. SHERIFF

Motion made by Mr. Favede, seconded by Mr. Coffland to approve the signing and submittal of the Equitable Sharing Agreement and Certification for fiscal year ending 12/31/09 for the Belmont County Sheriff's Office.

Note: This is to ensure that the Sheriff's Department is in compliance and eligible to receive funds from the U.S. Department of Justice that are available through federally forfeited cash, property and proceeds.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING THE AMENDED EQUITABLE SHARING AGREEMENT AND CERTIFICATION FOR FISCAL YEAR ENDING 12/31/08/BELMONT CO. SHERIFF

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the signing and submittal of the Amended Equitable Sharing Agreement and Certification for fiscal year ending 12/31/08 for the Belmont County Sheriff's Office

Note: This is to correct LETF carryover balance from 2007 that did not get reported.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING COMMISSIONER CERTIFICATION FOR THE 2010 SERC GRANT APPLICATION ON BEHALF OF BELMONT CO. L.E.P.C.

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the signing and submittal of the County Commissioner Certification for the 2010 SERC (State Emergency Response Commission) grant application on behalf of the Belmont County L.E.P.C. (Local Emergency Planning Committee).

Note: The L.E.P.C. will be using the grant funds to continue their Hazardous Substances Emergency Planning Report.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPOINTING RUSSELL W. LANDERS TO THE BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (L.E.P.C.)

Motion made by Mrs. Favede, seconded by Mr. Coffland to appoint Russell W. Landers as the First Aid Representative to the Belmont County Local Emergency Planning Committee (L.E.P.C.) under O.R.C. 3750.03, to fill the unexpired term of Penelope Howard, effective January 19, 2010 and be automatically renewable August 15, 2011, based upon the recommendation of Dave Ivan, Belmont County LEPC Chairperson, and the Local Emergency Planning Committee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (RLF) SEMI-ANNUAL REPORT/DEPT. OF DEVELOPMENT

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the signing and submittal of the Economic Development Revolving Loan Fund Semi-Annual Report for the period of June 30, 2009 through December 31, 2009 as submitted by Sue Douglass, Executive Director, Belmont County Department of Development.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF QUARTERLY TOURISM REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2009

Tourism Director Doc Householder gave his report for October, November and December 2009. Doc was featured on local News Channel 7 talking about upcoming Rubberneck Tour to be held October 11. He noted this year's tour was a huge success with the weather being great. The Tourism Council is working with Five-Star Promotions from West Virginia. They place 6,000 Belmont County brochures in their racks in West Virginia and Pennsylvania approximately every three months. The second Ohio News Network (ONN) broadcast featured the Victorian Mansion Museum, in Barnesville. Doc noted the motels are still busy and have only lost a little overall in 2009. Many calls have been received regarding the grant program for 2010.

Mrs. Favede noted she felt the Tourism Grant Program is a "genius" program, creating a lifeline for so many organizations in Belmont County, giving them the financial means to see their ideas and visions happen. The \$50,000.00 committed to the renovation of the old sheriff's residence does not take away from this grant program.

OPEN PUBLIC FORUM – Mrs. Favede gave the following update on the renovations to the old sheriff's residence: She said at this point we are in the process of trying to set up the scope of the contract for the work of the architectural designer. She is continuing to accumulate different pieces of information pertaining to that. This week she has been trying to locate an asbestos and lead study that was done on the building. In order to move forward she needs to have a lot of documentation, which is proving to be a little difficult at times. She advised the architect found the sheriff's residence to be in good shape, much better than you would anticipate for a historical building. The initial project was to include both the jail and sheriff's residence. The initial grant was written for both. Due to the cost, the first grant is only going to be applicable to the sheriff's residence.

Richard Hord questioned the Economic Development Strategic Plan for Belmont County as to how entity was procured or if it was bid. Mrs. Favede explained that she has spent the last year looking for a company and reviewed different options and came up with it that way. She also went through Zack Space's office for a recommendation and various other funding sources that we use to try to define something that would not only accomplish the goal, but accomplish it utilizing all our different legislatures and entities that we use. She further explained the county is going to be doing a five (5) year plan on what needs to be done to create blueprint to promote growth.

Mike Bianconi stated his opposition to the renovations of the old sheriff's residence. He asked if the grant money from ODOT and Tourism

would cover the cost of the entire project and if any general fund money would be used. Mrs. Favede stated she is not aware of any general fund money to be used and that is not planned. She said the plan is to spend what we have to the extent that should we get to the second floor and have rooms that aren't done, we could utilize prisoners to do construction work. She is committed to getting the project done without the cost escalating and coming out of the general fund. If the grant money were returned to ODOT, it would just go out to the same type of project somewhere else.

Mr. Bianconi said he has not been able to secure any more information in the past few months regarding infrastructure monies and where it was spent and asked the board if they have any new information. Mr. Probst stated the money is not lost, just needs to be found through the Auditor's records. Mr. Bianconi will go back through his records again and he noted he did not have any of his own figures with him today. He requested again that more money be spent on roads and bridges not water and sewer. Mrs. Favede said she thinks both are equally important and it is unfortunate that we cannot afford to do both as well as they need to be done.

Mr. Coffland remarked that he can account for every penny since January 2009. He said prior to 2009, many Commissions did not properly wager the dollars that we had to go after grants. That is something that this Commission is trying to change by using our dollars to find matching dollars.

DISCUSSION HELD RE: PIPE CREEK BRIDGE PROJECT

A.C. Wiethe of Bel-O-Mar gave an update on the Pipe Creek Project. He said they have finished up with the Corps. of Engineers and should be getting a report from the Pittsburgh District Office and getting permits. There are no wetlands in project area. They are in the process of getting the environmental review notices. The project will be bid out in March and the contract will be signed in April. Typically the contract gives 30 days to complete. The contract is not allowed to be signed until the state gives them the release of funds, which is scheduled for the end of March.

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of December 29, 2009.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF RESCHEDULING THE STARTING TIME OF THE COMMISSIONERS REGULAR MEETING OF FEBRUARY 3, 2010

Motion made by Mrs. Favede, seconded by Mr. Coffland to reschedule the starting time of the regular meeting of Wednesday, February 3, 2010 from 10:00 a.m. to 11:00 a.m. and to notify the media of the same.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**Note: The time is being changed due to the US Census tour buses coming to Martins Ferry High School. The board will attend.*

RECONVENED AT 12: 25 P.M. – COMMISSIONER CHARLES R. PROBST, JR – ABSENT

IN THE MATTER OF EXTENDING CONTRACT WITH BELMONT SENIOR SERVICES

Motion made by Mrs. Favede, seconded by Mr. Coffland to extend the current contract with Belmont Senior Services until February 24, 2010 or until a new contract has been agreed upon, whichever comes first.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

COMMISSIONER FAVEDE SAID THE MEETING WILL BE HELD OPEN FOR POSSIBLE FURTHER ACTION ON RECOVERY ZONE BONDS.

RECONVENED FRIDAY, JANUARY 29, 2009 AT 10:00 A.M.

PRESENT- COMMISSIONERS GINNY FAVEDE AND MATT COFFLAND; ABSENT–COMMISSIONER CHARLES R. PROBST, JR.

IN THE MATTER OF ADJOURNING COMMISSIONERS MEETING AT 10:01 A.M.

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 10:01 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

Read, approved and signed this 3rd day of February, 2010.

_____ COUNTY COMMISSIONERS

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK