

St. Clairsville, Ohio

January 25, 2012

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Probst, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

| <u>Claim of</u> | <u>Purposes</u> | <u>Amount</u> |
|--------------------------------|---|---------------|
| A-BP | Gasoline-Coroner/General Fund | 297.26 |
| A-Draft-Co., Inc. | Tax map conversion-GIS Projects/General Fund | 988.82 |
| A-McGhee and Company | Supplies/General Fund | 36.90 |
| A-Ohio Valley Printing Company | Supplies/General Fund | 75.40 |
| A-Treasurer, State of Ohio | Recoup-4 th Qtr 2011 Indigent Client Fees/General Fund | 336.00 |
| A-United States Post Office | Postage Due Account/General Fund | 300.00 |
| B-Crossroads Counseling | Court ordered counseling/Indigent Drivers Alcohol Fund | 893.43 |
| B-Crossroads Counseling | Court ordered counseling/Indigent Drivers Alcohol Fund | 635.30 |
| C-Pure Water Finance | Water/Mediation Fund/Probate Court | 79.95 |
| K-Kevin Ball | Reimburse expenses/Engineer's MVGT Fund | 181.33 |
| P-Belco Crafts, Inc. | Services/BCSSD Funds | 820.00 |
| P-EORWA | Sewage Disposal/BCSSD Funds | 79,110.38 |
| P-Postmaster | Services/BCSSD Funds | 15,000.00 |
| P-Renee' Wilson | Reimburse travel & expense/BCSSD Funds | 78.75 |
| P-Sidwell Materials, Inc. | Materials/BCSSD Funds | 462.33 |
| P-Valley National Gases | Materials/BCSSD Funds | 423.11 |
| P-Water & Sewer Develop. Fund | O E Trans Out/BCSSD Funds | 4,323.23 |
| P-WW System #3 | Purchased Water/WWS#2 Revenue Fund | 39,169.87 |
| S-Belmont Co. Sheriff Dept. | Security/Eastern Ct. General Special Projects Fund | 751.18 |
| S-Courtview Justice Solutions | Software support/Northern Div. Ct. Computer Fund | 12,688.00 |
| S-Crystal Springs | Water/Eastern Ct. General Special Projects Fund | 48.30 |
| S-Embassy Suites | Hotel for Winter Conference/Northern Ct. Gen. Special Projects Fund | 237.98 |
| S-PNC Bank | Various items/District Detention Home Fund | 724.62 |
| S-TSG | Data back-up & vaulting/Eastern Div. Court Computer Fund | 50.96 |
| S-TSG | Data back-up & vaulting/Northern Div. Court Computer Fund | 109.54 |
| S-Walmart | Food, supplies, materials/Oakview Juvenile Residential Center Fund | 201.51 |
| T-Chase Bank | CDBG Funds | 103,966.00 |
| T-Chase Bank | CDBG Funds | 41,159.00 |
| T-Richard A. Myser, Esq. | Real Estate Trust Acct – Chiron Partners/Revolving Loan Fund | 100,000.00 |
| W-Clerk of Courts | Tax foreclosure sale ad/DRETAC Treasurer's Office Fund | 1,319.04 |
| W-Cook & Steele Insurance | Insurance/Law Library Fund | 809.00 |

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for January 25, 2012 as follow:

| FUND | AMOUNT |
|---|---|
| A-GENERAL | \$20,737.71; \$9,594.77; \$16,903.56 |
| A-GENERAL/AUDITOR | \$3,610.29 |
| A-GENERAL/COMMON PLEAS | \$2,737.37 |
| A-GENERAL/JUVENILE COURT | \$222.11 |
| A-GENERAL/SHERIFF | \$3,139.84 |
| A-GENERAL/911 | \$84,734.27 |
| B-Dog Kennel | \$2,403.35 |
| B-Enforcement Education Fund | \$1,125.00 |
| E-911 | \$1,250.00 |
| H-Job & Family, CSEA | \$27,682.58; \$873.37 |
| H-Job & Family, Public Assistance | \$10,033.24; \$2,038.92; \$210.94 |
| H-Job & Family, WIA | \$52,521.11 |
| J-Real Estate Assessment | 1,375.00 |
| K-Engineer MVGT | \$32,561.24; \$2,188.17 |
| M-Juvenile Ct. – Care & Custody | \$314.50 |
| M-Juvenile Ct. – Placement Services | \$12,437.00 |
| M-Juvenile Ct. – Placement II | \$98.62 |
| M-Juvenile Ct. – Title IV-E | \$3,769.13 |
| P-Sanitary Sewer District | \$211,970.94; \$17,562.27; \$22,625.56; \$23,684.46; \$7,433.58; 4588.18; \$43,707.03 \$7,349.61; \$1,887.99 |
| S-Certificate of Title Adm. Fund | \$642.94 |
| S-District Detention Home | \$3,409.18 |
| S-Job & Family, Children Services | \$75,301.50; \$81,973.44; \$775.00 |
| S-Job & Family, Senior Program | \$3,965.59; \$14,902.28; \$738.84; \$2,437.38; \$53,853.80; \$1,845.00 |
| S-Juvenile Ct. Computer Fund | \$146.95 |
| S-Juvenile Ct. Gen. Special Projects | \$45.00 |
| S-Northern Ct. General Special Projects | \$2,091.58 |
| S-Oakview Juvenile Residential Center | \$885.35 |
| S-Port Authority | \$228.03 |
| S-Sheriff CCW | \$780.00 |

S-Sheriff Commissary \$1,176.82
 S-Western Ct. General Special Projects \$1,617.60
 T-Sanitary Sewer District \$166.72

Upon roll call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Mrs. Favede Yes

**IN THE MATTER OF TRANSFER
 WITHIN GENERAL FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within the General Fund.

| FROM | TO | AMOUNT |
|---|---------------------------|---------------|
| E-0051-A001-A50.000 Budget Stabilization (Law Library) | E-0051-A001-A27.007 Unemp | \$1,288.00 |
| E-0051-A001-A50.000 Budget Stabilization | E-0131-A006-A26.000 K-9 | \$ 600.00 |

Upon roll call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Ms. Favede Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR
 THE GENERAL FUND/RECORDER**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

| FROM | TO | AMOUNT |
|--|--|---------------|
| E-0121 A006-B02.002 Salaries-Employees | E-0051-A001-A02.002 Salaries-Employees | \$ 500.00 |

Note: Payment to Kathy Marino for Extended Hours in Recorder's Office on January 17 & 26, 2012.

Upon roll call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Mrs. Favede Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS/
 BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers between funds from the Water and Sewer Guarantee Deposit Fund to the Revenue Receipt Fund for the month of January, 2012.

| FROM | TO | AMOUNT |
|--|--|---------------|
| E-3711-T010-T04.074 WSGDF Transfer Out | R-3701-P003-P15.574 WWS#2 01004003 Transfers In | 116.24 |
| E-3711-T010-T04.074 WSGDF Transfer Out | R-3702-P005-P15.574 WWS#3 02004003 Transfers In | 253.98 |
| E-3711-T010-T04.074 WSGDF Transfer Out | R-3704-P051-P08.574 SSD#1 03004003 Transfers In | 49.50 |
| E-3711-T010-T04.074 WSGDF Transfer Out | R-3705-P053-P08.574 SSD#2 04004003 Transfers In | 91.20 |
| E-3711-T010-T04.074 WSGDF Transfer Out | R-3706-P055-P08.574 SSD#3A 06004003 Transfers In | 67.20 |
| TOTAL | | 578.12 |

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Probst Yes
 Mrs. Favede Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR HOSPITALIZATION
 CHARGEBACKS-JANUARY AND FEBRUARY, 2012**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following transfer of funds for Hospitalization Chargebacks for January and February, 2012.

| FROM | | TO | |
|---------------------|--------------------|---------------------|------------|
| E-0170-A006-G11.000 | PUBLIC DEFENDER | R-9891-Y091-Y01.500 | 5,673.94 |
| E-0181-A003-A11.000 | BD OF ELECTIONS | R-9891-Y091-Y01.500 | 13,754.84 |
| E-0300-A008-B01.002 | CHEST CLINIC | R-9891-Y091-Y01.500 | |
| E-0910-S033-S47.006 | DETENTION HOME | R-9891-Y091-Y01.500 | 21,316.44 |
| E-1210-S078-S14.006 | COUNTY RECORDER | R-9891-Y091-Y01.500 | 0.00 |
| E-1310-J000-J06.000 | REAL ESTATE | R-9891-Y091-Y01.500 | 6,874.68 |
| E-1410-W082-T07.006 | DRETAC-TREAS | R-9891-Y091-Y01.500 | 0.00 |
| E-1511-W080-P07.006 | PROS-VICTIM | R-9891-Y091-Y01.500 | 2,923.52 |
| E-1520-S077-S04.006 | CORRECTIONS ACT | R-9891-Y091-Y01.500 | 2,580.06 |
| E-1600-B000-B13.006 | DOG & KENNEL | R-9891-Y091-Y01.500 | 3,956.64 |
| E-1600-B000-B13.006 | D/K AUDITOR CLERK | R-9891-Y091-Y01.500 | 860.02 |
| E-1810-L001-L14.000 | SOIL CONSERVATION | R-9891-Y091-Y01.500 | 1,720.04 |
| E-1815-L005-L15.006 | WATERSHED COORD. | R-9891-Y091-Y01.500 | 686.92 |
| E-2310-S049-S63.000 | MENTAL HEALTH | R-9891-Y091-Y01.500 | 1,373.84 |
| E-2410-S066-S80.000 | MENTAL RETARDATION | R-9891-Y091-Y01.500 | 68,268.60 |
| E-2510-H000-H16.006 | HUMAN SERVICES | R-9891-Y091-Y01.500 | 120,354.93 |
| E-2760-H010-H12.006 | CHILD SUPPORT | R-9891-Y091-Y01.500 | 11,263.14 |
| E-2811-K200-K10.006 | K-1 | R-9891-Y091-Y01.500 | 1,720.04 |
| E-2811-K200-K10.006 | K-2 | R-9891-Y091-Y01.500 | 1,890.40 |
| E-2812-K000-K20.006 | K-11 | R-9891-Y091-Y01.500 | 29,526.76 |
| E-2813-K000-K39.006 | K-25 | R-9891-Y091-Y01.500 | 12,370.82 |

| | | | |
|---------------------|-----------------------------------|---------------------|-------------------|
| E-4110-T075-T52.008 | WIC | R-9891-Y091-Y01.500 | 5,160.12 |
| E-5005-S070-S06.006 | SENIOR SERVICE PROG | R-9891-Y091-Y01.500 | 27,803.61 |
| E-6010-S079-S07.006 | CLRK OF COURTS | R-9891-Y091-Y01.500 | 7,220.88 |
| E-1561-S086-S03.006 | Northern Court-Special | R-9891-Y091-Y01.500 | 0.00 |
| E-1571-S087-S03.006 | Eastern Court - Special | R-9891-Y091-Y01.500 | 860.02 |
| E-1551-S088S03.006 | Western Court-Special | R-9891-Y091-Y01.500 | 860.02 |
| E-8010-S030-S68.006 | OAKVIEW JUVENILE | R-9891-Y091-Y01.500 | 16,854.20 |
| E-9799-S012-S02.006 | Port Authority | R-9891-Y091-Y01.500 | 0.00 |
| | WATER DEPARTMENT | | |
| E-3701-P003-P31.000 | WWS #2 Revenue | R-9891-Y091-Y01.500 | 5,700.40 |
| E-3702-P005-P31.000 | WWS #3 Revenue | R-9891-Y091-Y01.500 | 19,196.12 |
| E-3704-P051-P15.000 | SSD #1 Revenue | R-9891-Y091-Y01.500 | 4,596.88 |
| E-3705-P053-P15.000 | SSD #2 Revenue | R-9891-Y091-Y01.500 | 5,220.92 |
| E-3706-P055-P15.000 | SSD #3A Revenue | R-9891-Y091-Y01.500 | 763.34 |
| E-3707-P056-P15.000 | SSD #3B Revenue | R-9891-Y091-Y01.500 | 286.02 |
| | COUNTY HEALTH | | |
| E-2210-E001-E15.006 | County Health | R-9891-Y091-Y01.500 | 10,406.25 |
| E-2227-F074-F06.000 | Home Sewage Treatment Syst. | R-9891-Y091-Y01.500 | 774.02 |
| E-2213-F075-F02.003 | Vital Stats | R-9891-Y091-Y01.500 | 877.22 |
| E-2231-F083-F01.002 | Public Health Em Preparedness | R-9891-Y091-Y01.500 | 1,410.43 |
| E-2215-F077-F01.002 | Reproductive Health & Wellness | R-9891-Y091-Y01.500 | 1,565.24 |
| E-2216-F078-F02.002 | Tobacco | R-9891-Y091-Y01.500 | 154.80 |
| E-2217-F079-F01.002 | Women's Health | R-9891-Y091-Y01.500 | 0.00 |
| E-2218-G000-G06.003 | Food Services | R-9891-Y091-Y01.500 | 1,479.23 |
| E-2223-T077-T01.002 | IAP | R-9891-Y091-Y01.500 | 0.00 |
| E-2226-T079-T01.002 | Welcome Home | R-9891-Y091-Y01.500 | 0.00 |
| E-2228-F080-F01.002 | Healthy Homes | R-9891-Y091-Y01.500 | 344.01 |
| E-2229-F081-F01.001 | Public Health Readiness | R-9891-Y091-Y01.500 | 0.00 |
| E-2230-F082-F01.002 | Personal Responsibility Ed. Prog. | R-9891-Y091-Y01.500 | 189.20 |
| | Juv Court/Grants | | |
| E-0400-M067-M05.008 | Alternative Schools | R-9891-Y091-Y01.500 | 1,720.04 |
| E-0400-M060-M64.008 | Care and Custody | R-9891-Y091-Y01.500 | 0.00 |
| E-0400-M060-M29.008 | Care and Custody | R-9891-Y091-Y01.500 | 2,406.96 |
| E-0400-M060-M75.008 | Care and Custody | R-9891-Y091-Y01.500 | 3,440.08 |
| E-0400-M077-M02.008 | Supreme Court | R-9891-Y091-Y01.500 | 0.00 |
| E-0400-M078-M02.008 | Title IV-E | R-9891-Y091-Y01.500 | 0.00 |
| | TOTALS | | 426,405.64 |

Upon roll call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Mrs. Favede Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR FORT DEARBORN LIFE INSURANCE CHARGEBACKS FOR THE THIRD QUARTER PERIOD: (DEC., 2011, JAN. & FEB., 2012)

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following transfer of funds for the Fort Dearborn Life Insurance Chargebacks for the Third Quarter (Dec., 2011, Jan. & Feb., 2012)

| Transfer From | | Transfer To | Amount |
|----------------------------|------------------------|----------------------------|-----------------|
| E-0256-A014-A09.006 | GENERAL FUND | R-9891-Y091-Y05.500 | 2,015.62 |
| E-1551-S088-S03.006 | CTY CT PROBATION | R-9891-Y091-Y05.500 | 14.25 |
| E-0170-A006-G11.000 | PUBLIC DEFENDER | R-9891-Y091-Y05.500 | 42.75 |
| E-0181-A003-A11.000 | BD. OF ELECTIONS | R-9891-Y091-Y05.500 | 54.18 |
| E-1410-W082-T097.006 | TREASURER DRETAC | R-9891-Y091-Y05.500 | 0.00 |
| E-1600-B000-B13.006 | DOG & KENNEL | R-9891-Y091-Y05.500 | 19.95 |
| E-0910-S033-S47.006 | D.D.HOME | R-9891-Y091-Y05.500 | 196.65 |
| E-5005-S070 | DJFS SENIOR PROGRAM | R-9891-Y091-Y05.500 | 218.27 |
| E-1571-S087-S03.006 | EASTERN COURT SPECIAL | R-9891-Y091-Y05.500 | 0.00 |
| E-1561-S086-S03.006 | NORTHERN COURT SPECIAL | R-9891-Y091-Y05.500 | 5.70 |
| E-1551-S088-S03.006 | WESTERN COURT SPECIAL | R-9891-Y091-Y05.500 | 0.00 |
| E-1310-J000-J06.000 | REAL ESTATE ASSESS | R-9891-Y091-Y05.500 | 59.85 |
| E-2811-K200-K10.006 | ENGINEER K-1 & K-2 | R-9891-Y091-Y05.500 | 4.29 |
| E-2812-K000-K20.006 | ENGINEER K-11 | R-9891-Y091-Y05.500 | 205.23 |
| E-2813-K000-K39.006 | ENGINEER K-25 | R-9891-Y091-Y05.500 | 68.40 |
| E-3701-P003-P31.000 | WATER/SEWER WWS #2 | R-9891-Y091-Y05.500 | 46.80 |

| | | | |
|-----------------------------------|-----------------------------|---------------------|-----------------|
| E-3702-P005.P31.000 | WATER/SEWER WWS #3 | R-9891-Y091-Y05.500 | 154.47 |
| E-3704-P051-P15.000 | WATER/SEWER SSD #1 | R-9891-Y091-Y05.500 | 31.83 |
| E-3705-P053-P15.000 | WATER/SEWER SSD #2 | R-9891-Y091-Y05.500 | 33.24 |
| E-3706-P055.P15.000 | WATER/SEWER SSD #3A | R-9891-Y091-Y05.500 | 5.25 |
| E-3707-P056-P15.000 | WATER/SEWER SSD #3B | R-9891-Y091-Y05.500 | 2.01 |
| E-1810-L001-L14.000 | SOIL CONSERVATION | R-9891-Y091-Y05.500 | 8.55 |
| E-1815-L005-L15.006 | SOIL CONSERVATION-Watershed | R-9891-Y091-Y05.500 | 8.55 |
| E-6010-S079-S07.006 | CLERK OF COURTS/TITLE | R-9891-Y091-Y05.500 | 51.30 |
| E-8010-S030-S68.006 | OAKVIEW JUVENILE | R-9891-Y091-Y05.500 | 116.88 |
| E-2510-H000-H16.006 | DJFS | R-9891-Y091-Y05.500 | 906.33 |
| E-2760-H010-H12.006 | CHILD SUPPORT | R-9891-Y091-Y05.500 | 76.95 |
| E-2210-E001-E15.006 | COUNTY HEALTH | R-9891-Y091-Y05.500 | 116.88 |
| E-4110-T075-T52.008 | W.I.C. PROGRAM | R-9891-Y091-Y05.500 | 42.75 |
| E-2310-S049-S63.000 | MENTAL HEALTH | R-9891-Y091-Y05.500 | 42.75 |
| E-1511-W080-P07.006 | VICTIMS ASSISTANCE | R-9891-Y091-Y05.500 | 15.22 |
| E-1520-S077-S04.006 | COMMUNITY GRANT | R-9891-Y091-Y05.500 | 8.55 |
| E-1210-S078-S14.006 | RECORDER | R-9891-Y091-Y05.500 | 8.55 |
| E-0400-M060-M29.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 17.10 |
| E-0400-M060-M64.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 0.00 |
| E-0400-M060-M75.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 17.10 |
| E-0400-M067-M05.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 8.55 |
| E-0400-M078-M02.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 8.55 |
| E-0400-M079-M02.008 | JUVENILE COURT GRT | R-9891-Y091-Y05.500 | 17.10 |
| E-9799-S012-S02.006 | PORT AUTHORITY | R-9891-Y091-Y05.500 | 8.55 |
| Total amount this transfer | | | 2,643.33 |

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Coffland | Yes |
| Mr. Probst | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE SENIOR SERVICES S70 FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 4, 2012.

E-5005-S070-S12.000 Capital Outlay \$79,108.00
(4 vehicles)

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Ms. Favede | Yes |

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated January 25, 2012, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

BCDJFS – Linda Wells, Lawrence Wehr and various Senior members to travel to Wheeling, WV, on Jan. 23, 2012 for a Barnesville Senior Center Outing. Estimated expenses: \$24.00

PROBATE COURT – Joe Atkinson, Probate Investigator, to travel to Athens, on Jan. 25, 2012, to serve guardianship papers. A county car will be used.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING AND THE MINUTES OF THE ANNUAL REORGANIZATION MEETING

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of January 4, 2012 and the Annual **Reorganization Meeting** of January 9, 2012.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF APPROVING A SUBORDINATION OF MORTGAGE REQUEST/BELOMAR CHIP GRANT

Motion made by Mr. Probst, seconded by Mr. Coffland to approve and sign a Subordination of Mortgage request in the amount of \$80,000.00 in regard to property owned by Craig P. Thomas, 55524 Terrace Dr., Bridgeport based upon the recommendation of A.C. Wiethe, Belomar Regional Council.

Note: The County holds a lien on the property through a past CHIP grant and Mr. Thomas is refinancing.

SUBORDINATION AGREEMENT

KNOW ALL MEN BY THESE PRESENTS, that in consideration that WesBanco Bank, Inc. of 1 Bank Plaza, Wheeling, West Virginia, shall loan the sum of **\$80,000.00** to **Craig P. Thomas**, Unmarried, of 55524 Terrace Drive, Bridgeport, Ohio, upon the security of a mortgage recorded in Official Record Volume _____, Pages _____, upon the following real property:

See Attached Exhibit A.

The undersigned, Charles R. Probst, Jr., Matt Coffland, and Ginny Favede, Belmont County Commissioners, hereby consent, promise and agree that said Mortgage deed so to be executed and delivered to said WesBanco Bank, Inc. of 1 Bank Plaza, Wheeling, West Virginia, shall be a first and best lien on said premises, and hereby postpone and subordinate to said mortgage so to be executed, and waive, in its favor, the priority of Mortgages thereon, dated July 27, 2006 and November 21, 2006 executed and delivered to the Belmont County Recorder, by said **Craig P. Thomas**, and recorded in Volume 70, at Pages 357-360 and Volume 89, at Pages 178-180, of the Records of Mortgages of Belmont County, Ohio, to the extent of the lien of which mortgages WesBanco Bank, Inc. is now the owner and holder.

Charles R. Probst, Jr., Matt Coffland, and Ginny Favede, Belmont County Commissioners, have caused their names to be subscribed hereto this 25th day of January, 2012.

By: Belmont County Commissioners:
Ginny Favede /s/
Ginny Favede
Matt Coffland /s/
Matt Coffland
Charles R. Probst, Jr. /s/
Charles R. Probst, Jr.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF APPOINTING ROBERT QUIRK TO THE BELMONT CO. BOARD OF DEVELOPMENTAL DISABILITIES

Motion made by Mr. Probst, seconded by Mr. Coffland to appoint Mr. Robert Quirk to the Belmont County Board of Developmental Disabilities per ORC 5126.022 to fill the unexpired term of Mark McVey, effective immediately to January 1, 2014.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF APPOINTING DEBORAH RUFFNER TO THE MENTAL HEALTH AND RECOVERY BOARD

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the appointment of Ms. Deborah Ruffner of Bridgeport, Ohio to the Mental Health and Recovery Board effective immediately through June 30, 2015 per O.R.C. 340.02.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF AWARDING BID FOR FURNISHING VEHICLES FOR THE BCDJFS SENIOR PROGRAM TO DOAN FORD

Motion made by Mr. Probst, seconded by Mr. Coffland to award the bid for furnishing two (2) new All-Wheel Drive and two (2) new Front -Wheel Drive Sedans for the Belmont County Department of Job & Family Services/Senior Program to the low bidder, Doan Ford, based upon the recommendation of Bob Roth, Transportation Director as follows:

Two (2) Front Wheel Drive Ford Fusions in the amount of \$34,337.00

Two (2) All Wheel Drive Ford Fusions in the amount of \$ 44,771.00

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF APPROVING CONTINUED EMPLOYMENT AND PAY INCREASE FOR BCSSD EMPLOYEE MIKE REED

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the continued employment and a \$.50 per hour pay increase, effective January 17, 2012, for Belmont County Sanitary Sewer District employee Mike Reed, who has successfully completed his probationary period. Mr. Reed will be classified as a Wastewater Collection System Operator. This action is based upon the recommendation of BCSSD Director Mark Esposito and the Belmont County Water & Sewer Department Job Classification Handbook.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF ACCEPTING THE BELMONT COUNTY FAIR HOUSING COMMISSION YEAR-END REPORT

Motion made by Mr. Probst, seconded by Mr. Coffland to accept the Belmont County Fair Housing Annual Year-End Report for 2011 as presented by Nikki Stewart, Fair Housing Coordinator.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF ADVERTISING FOR HOMEMAKER AND PERSONAL CARE SERVICES/BCDJFS SENIOR PROGRAM

Motion made by Mr. Probst, seconded by Mr. Coffland to advertise for bids for the provision of homemaker and personal care services to senior citizens of Belmont County for the Belmont County Department of Job & Family Services/Senior Program.

**LEGAL NOTICE OF HOMEMAKER/PERSONAL CARE PURCHASE
BELMONT COUNTY DJFS SENIORS PROGRAMS**

The Belmont County Board of Commissioners and County Department of Job and Family Services (BCDJFS), is taking bids through 10:00 am February 15, 2012 from companies or organizations that are interested in providing homemaker and personal care services to senior citizens of Belmont County. Bidders must be Medicaid certified. \$500 bid bond required. Invitations to Bid (ITB) with instructions and conditions for bidding are currently available from the Belmont County Board of Commissioners, 101 West Main Street, St. Clairsville, Ohio 43950 (Commissioners Office). **The bids must be received by the Commissioners' Office in a sealed bid envelope on or before 10:00 am February 15, 2012 by mail, courier, delivery service, or personal delivery, and bids will be opened at the Commissioners' Office at 10:30 am, February 15, 2012.**

Bidders must bid a per hour price for providing such services and be willing and able to provide services seven days a week, in the amount requested by BCDJFS, and comply with all applicable state, local and federal laws and regulations, including Title III of the Older Americans Act of 1965. Interested Bidders will bid on the specifications contained in the ITB. The County is interested in contracting on an annual basis for the services, with the ability to extend the contract for a second year of services.

The Belmont County Commissioners reserve the right to reject any or all bids, to waive any informalities in the bids received, and to accept any bid or combination of bids which is deemed most favorable to the County at the time and under the conditions stipulated.

The Commissioners will award the contract for this project to the lowest and best bid, which may not necessarily be the lowest bid; provided that the number of successful bidders selected will be based on the number needed by the BCDJFS to sufficiently meet the needs of clients. Neither the Commissioners nor the BCDJFS makes any guarantee as to volume of services for the Bidder(s) selected for contract award. No single factor will control the Board's decision to award, and the Board reserves the right to exercise its full discretion.

By order of the Board of Commissioners of Belmont County, Ohio

Jayne Long /s/

Jayne Long, Clerk of the Board

Times Leader Advertisement: Two (2) Tuesdays, January 31 and February 7, 2012

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

IN THE MATTER OF RESOLUTION DECLARING EMERGENCY SITUATION AND AUTHORIZING AMENDMENTS TO HOMEMAKER/PERSONAL CARE CONTRACTS FOR BELMONT COUNTY DJFS/SENIOR SERVICES PROGRAM

Motion made by Commissioner Probst, seconded by Commissioner Coffland to adopt the following:

RESOLUTION

WHEREAS the Belmont County Department of Job & Family Services ("BCDJFS") is in the process of soliciting bids for the long-term provision of homemaker and personal care services for senior citizens; and the Commissioners and/or BCDJFS have current contracts for such services from four providers

Advanced Home Health, Inc;
Helping Hands and Warm Hearts, LLC;
Interim HealthCare of SE Ohio, Inc.; and/or
Medical Services of America, Inc. d/b/a/ Medi Home Private Care; and

WHEREAS, the requests for services have increased more than expected in recent months, and under one or more of the existing contracts will exceed twenty-five thousand dollars prior to the completion of the bid process for longer term contracts; and the Commissioners have deliberated over the present situation and determined a real and present emergency exists due the prospect of loss of services to the seniors receiving homemaker/personal care services under such contract(s) during the bid process; and

WHEREAS, Ohio Revised Code Section 307.86 empowers the Belmont County Commissioners to exempt from competitive bidding when a situation arises that is determined to be a real and present emergency and to enter into contract(s) not to exceed fifty thousand dollars; and whereas Ohio Revised Code Section 307.851 permits the Belmont County Board of Commissioners to contract for social services financed by levy funds for the purposes of the levy notwithstanding any contrary Ohio Revised Code provision(s);

NOW, THEREFORE BE IT RESOLVED, THAT THE Belmont County Commissioners do hereby declare the situation to be a real and present emergency and authorize the amendment of the aforementioned current homemaker/personal care services contracts to extend to February 29, 2012 and the amendment of the not-to-exceed dollar amount in the first paragraph of Section 5 to forty thousand dollars for any such contract under which the services requested by the senior citizens and approved and provided by BCDJFS exceed twenty-five thousand dollars.

**BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
Second Amendment to Agreement for Purchase of the Performance of Services Contract
Homemaker/Personal Care Services 2011 4th Quarter**

The parties to contract entered into as of the 1st day of **October, 2011**, by and between the **Belmont County, Ohio Board of County Commissioners** ("Purchaser" or "Commissioners") (who entered into it on behalf of the Belmont County Department of Job Family Services "BCDJFS") and **Advanced Home Health, Inc.** (hereinafter "Contractor"), hereby agree to extend the contract in accordance with Section 3 until the new termination date of February 29, 2012, and further agree that the new not-to-exceed dollar amount in the first paragraph of Section 5 shall be forty thousand dollars (\$40,000) rather than twenty-five thousand dollars. The contract shall be so construed, and in all other respects, the contract remains in force.

FOR BELMONT COUNTY BOARD OF COUNTY COMMISSIONERS (& BCDJFS)

Homemaker/Personal Care Services 2011 4th Quarter

The parties to contract entered into as of the 1st day of **October, 2011**, by and between the **Belmont County, Ohio Board of County Commissioners** ("Purchaser" or "Commissioners") (who entered into it on behalf of the Belmont County Department of Job Family Services "BCDJFS") and **Medical Services of America, Inc. d/b/a Medi Home Private Care** (hereinafter "Contractor"), hereby agree to extend the contract in accordance with Section 3 until the new termination date of February 29, 2012. The contract shall be so construed, and in all other respects, the contract remains in force.

FOR BELMONT COUNTY BOARD OF COUNTY COMMISSIONERS (& BCDJFS)

Charles R. Probst, Jr. /s/ 1/25/12
Charles R. Probst, Jr., President **Date**
Belmont County Commissioners

Ginny Favede /s/ 1/25/12
Ginny Favede **Date**
Belmont County Commissioner

Matt Coffland /s/ 1/25/12
Matt Coffland **Date**
Belmont County Commissioner

Dwayne D. Pielech, Director Date
Belmont County Dept. of Job & Family Services

FOR MEDICAL SERVICES OF AMERICA, INC. D/B/A/ MEDI HOME PRIVATE CARE

APPROVED AS TO FORM Date

David K. Liberati /s/ 1-26-12
David K. Liberati **Date**
Assist. Belmont County Prosecutor

Upon roll call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Mrs. Favede Yes

DISCUSSION HELD RE: BCDJFS SENIOR PROGRAM – Director Dwayne Pielech provided an update on this program. He stated everything was going well. Part of the program has aides going into homes helping clients with personal needs such as bathing and well care and also homemaker services for cleaning from 1 to 3 hours per week. Since DJFS starting managing the home health care in early October, they have been in the process of updating the files received from the former organization. They have gone out reassessing families. At that time there were approximately 270 customers. Today they are serving 325 seniors in the home health program. The program is managed by DJFS but the services are offered by four private companies (named above). The seniors choose which company they wish to receive services from. It is expected that the program will continue to grow.

Regarding the bidding of the homemaker/personal care services, DFJS is getting near the threshold on at least one contract that would put them over the original contract from October. They are also bidding out long-term contracts and opening it up to other companies other than the present four. Mr. Probst advised that after conferring with Attorney Mark Lucas and our county prosecutor’s office, a discussion was held as to why we were declaring an emergency. The reasons given to the board by legal counsel was one of the companies was almost at the threshold and the other companies would have a hard time taking on more clients at this point in time as they were almost maxed out also. They would then have to go into the homes, do an assessment and probably hire more people. We were running out of time. Mr. Probst said it was thought to be more fair to increase the amount, up to \$15,000.00, for one of the home healthcare agencies, and if the other three went over the threshold, they would fall into the same where they could be increased up to \$15,000.00. Mr. Probst stressed the clients pick who they want to receive service from, not DJFS or the Commissioners.

Mr. Pielech said if the bid goes smooth, we should have the contracts in place by the end of February. If for some reason that is not the case, this is like a safety net. Mr. Probst said the good news is more seniors are being served, which is costing a little more money, than the previous agency was serving. Mrs. Favede noted the real and present emergency that seniors would lose the services of their chosen home health provider.

Mr. Pielech introduced Karen Horton, the nurse who oversees the case management staff of the home health program.

DISCUSSION HELD RE: DJFS CONNECTIONS OFFICE – Also present with Dwayne Pielech was Mike Schlanz of the Connections Office. Mr. Pielech stated they are getting a lot of job opportunities coming thru Connections. They are planning a job fair, hopefully in early April. They are probably going to move the job fair from the old fairgrounds to the Ohio Valley Mall. They are working on scheduling. Mike has been keeping the board apprised of the jobs through e-mails, especially those regarding oil and gas. They help with resumes and have oil and gas workshops every Tuesday and those are filled to capacity. Mrs. Favede noted the need for CDL licensed truck drivers and the need for a place to train. Mr. Schlanz advised there is a place to train in Warwood, WV, and Eastern Gateway Community College has just partnered with a firm to provide training. Mrs. Favede suggested finding funding to hold training in Belmont County, possibly at Belmont College. Mr. Pielech said he would be happy to talk to Dr. Bukowski of Belmont College. Mr. Schlanz said in talking with Eastern Gateway it was a big initial outlay for them to buy semis and paying qualified instructors. Mr. Pielech said their Youth Council for this area is working on trainings for high school students.

10:30 Doc Householder Re: Quarterly Tourism Report

Doc gave his report for October, November and December 2011. He spoke with Stephen Ferrante of the Soil & Water Conservation Office about a Rubberneck Tour stop at the Captina Preserve. On Oct. 5 a plaque dedication honoring Governor Arthur St. Clair (1734-1818) was held at the Courthouse. Over 200 people attended the Rubberneck Tour which was held Oct. 16. The Tourism Office shipped 1,000 brochures to London, OH, for upcoming travel shows in Cleveland, OH, and Louisville, KY. They have a contract with Ohio Travel Pavilion to cover ten upcoming shows. They continue to receive a number of inquiries about motel rooms as well as places to rent.

Richard Hord asked for an update on the satellite tourism office that is to be located in the Historic Sheriff’s Residence. Mrs. Favede advised the pre-bid meeting was held last week. Approximately 21 contractors attended. The bids will be opened at 1:00 on Feb. 1, 2012. Mr. Hord asked if they were accepting artifacts to be placed in the office. Doc said they are not ready to receive items at this time. They would not have storage space until the job is complete. Doc noted that \$50,000 in grant money from tourism would be available again this year. Mrs. Favede thanked him and said she thinks these grants are “the life blood of this community.”

11:00 Al Parkhurst, President – Veterans Service Commission

Mr. Parkhurst was present to voice the concerns of the Veterans Service Commission regarding County Commissioners Association of Ohio (CCAO) Chapter 5901 proposal to place the control of the veterans’ services funds in the hands of the county commissioners. Mr. Parkhurst stated for many years he has worked to get monies for the veterans of Belmont County and now there is talk at the state of the Commissioners taking the money away from them and controlling it for their own purposes. Mr. Parkhurst strongly emphasized, “This is wrong!” He said he has fought hard every year to get this money for the veterans. He noted the present board, for the past three years, has given the veterans all of the money they are entitled to per Ohio Revised Code. Mr. Parkhurst stated he was proud of that. Mr. Parkhurst said he had a conversation with Commissioner Probst who told him the board would do a resolution in opposition of this action. All three Belmont County Commissioners expressed their agreement and opposition to this action and assured Mr. Parkhurst they would continue to give the Veterans Service Commission their full allocation of funds per the Ohio Revised Code of five-tenths of a mill per dollar on the assessed value of the property of the county, minus cost allocation. Mr. Probst recognized the excellent job Mr. Parkhurst, Mrs. Cindy Maupin and their staff do for the veterans. Mr. Coffland said the veterans will continue to get their full funding as long as he is a commissioner. Mrs. Favede said she vehemently opposes this and said it’s the same as the state taking local dollars from governments and crippling them. Mr. Probst said, “If the other commissioners agree today, let’s pass a motion that we are committed and will continue to commit to the 5/10ths of a mil (per ORC 5901) and oppose the state of Ohio or whatever governmental body is pushing this and send the resolution to Columbus.”

**IN THE MATTER OF ADOPTING A RESOLUTION
OPPOSING PROPOSED CHANGES TO THE FUNDING MANDATES
FOR THE BELMONT COUNTY VETERANS SERVICE COMMISSION**

Motion made by Commissioner Probst, seconded by Commissioner Coffland to adopt the following:

RESOLUTION

WHEREAS, the Belmont County Board of Commissioners is aware that the County Commissioners Association of Ohio (CCAO) supports the enhanced ability for the board of county commissioners to review and revise the budget of the Belmont County Veterans Service Commission, especially as it pertains to the administrative and operational expenses of the commission; and

WHEREAS, ORC 5901.11 currently mandates Belmont County Veterans Service Commission funding levels based on the assessed value of the property of the county; and

WHEREAS, the Belmont County Board of Commissioners supports the Belmont County Veterans Service Commission and the outstanding work they do on behalf of our local veterans; and

NOW, THEREFORE BE IT RESOLVED, the Belmont County Board of Commissioners is committed to continuing their practice of appropriating the Ohio Revised Code mandated level of funding, minus cost allocation fees, annually to the Belmont County Veterans Service Commission and will oppose any future action by the County Commissioners Association of Ohio or General Assembly to change the funding requirements for Veterans Service Commissions.

Upon roll call the vote was as follows:

Mr. Probst Yes
Mr. Coffland Yes
Mrs. Favede Yes

Adopted this 25th day of January, 2012

OPEN PUBLIC FORUM – Richard Hord asked if there was information available on how many jobs have been created by the Port Authority or Community Improvement Corp. in Belmont County. Mr. Probst advised the board does not keep a running total on that. Port Authority Director Larry Merry also stated he does not keep a total. He gave this explanation on his department: His efforts are to work on projects that bring jobs. He said he hopes the Port Authority’s actions are obvious. They work on projects that evolve over several years. Mr. Merry said the Port Authority does not create jobs. He does not hire anyone. The private sector hires. The Port Authority creates an environment for businesses to create jobs.

Mr. Hord complimented the efforts of everyone who worked on the Neffs Sewer Project, both the board and the residents whom he felt needed acknowledged. Mr. Probst stated that we did not want the force mains put in 10 years ago to be underused. When they were run out to the western part of the county to Morristown and from Bellaire out to Neffs, there was a plan in place to do the projects like Neffs. Sewage to the Village of Morristown was first plus people from here to Morristown can get on that line if they want. The Village of Belmont now has sewage because of that force main. This was all part of the big plan that would come together. The 208 Exit in Morristown has expanded because of that sewage force main. The next phase was to do the Neffs area as much as we could and bring as many people as we could. That force main was initially run for the new Bellaire schools being built. They tapped into that right away. The next move we made was to bring in some grant funding and there are five (5) different grant sources for this. It has always been a priority. Grants have dried up tremendously and it was hard getting those grants. This Board of Commissioners has done that. When we heard maybe a couple of funding sources would be pulled, calls were made to Washington and our trips to Washington paid dividends too. We advocate as hard as we can to keep those things intact. We commend the representatives in Washington who have kept our funding in place. It has taken a long time but the puzzle has finally come together.

Mrs. Favede added that in addition to the initial STAG grant that was provided by the federal government, the key defining moment was that in tough economic times we made the decision to put General Fund money into that project. It is an investment in the quality of life for those individuals. The residents of Neffs have no government to speak on their behalf. She said, “We took a stand and we put aside the money because they too deserved to have the improvements.” Mr. Coffland said, “We put together the Issue II grant out of this office that secured \$1,000,000.00.”

BREAK

**IN THE MATTER OF AUTHORIZING THE DIRECTOR
OF THE BCSSD TO IMPLEMENT A LEASE PROGRAM
WITH REGARD TO METERING AND BACKFLOW
PREVENTION FOR TEMPORARY WATER PERMITS**

Motion made by Mr. Probst, seconded by Mr. Coffland to authorize the Director of the Belmont County Sanitary Sewer District to implement a lease program with regard to metering and backflow prevention for *temporary* water permits.

Upon roll call the vote was as follows:

| | |
|--------------|-----|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Yes |

Note: Mrs. Favede wants to follow up with Mark Esposito, Director of the BCSSD, in ten (10) days to make sure this does not become permanent.

**IN THE MATTER OF THE VACATION OF
A PORTION OF A 30 FOOT ALLEY KNOWN AS
BACK STREET IN HUNTER SUBDIVISION
WAYNE TOWNSHIP SEC. 18, T-6, R-5/RD IMP 1115**

**Office of County Commissioners
Belmont County, Ohio**

**Journal Entry--Order Upon view of Proposed Improvement
ORDER TO COUNTY ENGINEER
Rev. Code. Sec. 5553.06**

Petitioned for by freeholders and others

The Board of County Commissioners of Belmont County, Ohio met in regular session on the 25th day of January, 2012, at the office of the Commissioners with the following members present:

*Mrs. Favede
Mr. Coffland
Mr. Probst*

Mr. Probst moved the adoption of the following:

RESOLUTION

WHEREAS, On the 25th day of January, 2012, the time heretofore fixed for view of the proposed improvement, we the Board of County Commissioners having jurisdiction in said matter, went upon the line of said proposed improvement and made personal view of the proposed route and termini thereof, and after full investigation and due consideration of all the facts and conditions pertaining thereto; therefore be it

RESOLVED, That we do find and consider said improvement of sufficient public importance to instruct the County Engineer to make an accurate survey and plat of the same, and furnish an accurate and detailed description of the proposed improvement describing the center line and right of way lines thereof.

Said County Engineer shall also furnish an accurate and detailed description of each tract of land which he believes will be necessary to be taken in the event the proposed improvement be made, together with the name of each owner.

Said County Engineer shall also, at the time of making such survey, set stakes at the termini of each right of way line and at all angles between such termini, and at sufficient other points on the right of way lines so that the bounds of the proposed improvement may be discernible to property owners and other interested persons; and be it further

RESOLVED, That the said County Engineer be and he is hereby directed to make a report in writing to this Board, on or before the 8th day of February, 2012, the date fixed for the final hearing, setting forth the opinion of said County Engineer either for or against said proposed improvement, and the width to which said improvement shall be opened, which shall not be less than thirty feet; said report shall be accompanied by said plat and detailed and accurate descriptions, and filed with the County Commissioners, and this case is continued unto said date.

Mr. Coffland seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

| | |
|---------------------|------------|
| <i>Mr. Probst</i> | <i>Yes</i> |
| <i>Mr. Coffland</i> | <i>Yes</i> |
| <i>Mrs. Favede</i> | <i>Yes</i> |

Adopted January 25, 2012

*Jayne Long /s/ _____
Clerk, Board of County Commissioners
Belmont County, Ohio*

**RECONVENED JANUARY 30, 2012
PRESENT: COMMISSIONERS CHARLES R. PROBST, JR. AND MATT COFFLAND
ABSENT: COMMISSIONER GINNY FAVEDE
NO FURTHER ACTION.**

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 3:00 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn the meeting at 3:00 p.m.

Upon roll call the vote was as follows:

| | |
|--------------|--------|
| Mr. Probst | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede | Absent |

Read, approved and signed this 1st day of February, 2012.

COUNTY COMMISSIONERS

We, Charles R. Probst, Jr. and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

PRESIDENT

CLERK