

St. Clairsville, Ohio

March 28, 2007

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Mark A. Thomas and Charles R. Probst, Jr., Commissioners and Jayne Long, Assistant Clerk of the Board. Absent: Commissioner Gordie Longshaw. Minutes of the meeting of March 21, 2007, were read, approved and signed.

**EVENING MEETING HELD  
AT COURTHOUSE**

**MEETINGS ARE NOW BEING RECORDED  
ALL DISCUSSIONS ARE SUMMARIZED, FOR COMPLETE PROCEEDINGS  
PLEASE SEE CORRESPONDING TAPE FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS  
AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mr. Thomas, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Belmont Co. Dept. of Job & Family Services	April Mandated Share/General Fund	27,017.08
Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	696.00
Stenger Business Systems	Supplies-Prosecutor/General Fund	432.40
Wheeling Office Supply	Supplies-Prosecutor/General Fund	412.92
G-Belmont Co. Tourism Council	March Operating Expenses/Lodging Excise Tax Fund	50,000.00
M-Purple Dingo	Computer-Juvenile Ct./Title IV-E Riemb (Random Moments) Fund	780.00
N-CMG Architects & Engineers	Services-Hab Center/Eastern Court Construction Fund	8,520.00
De Noble Bros. Construction, Inc.	Materials for courtroom/Capital Project Reserve Fund	7,878.00
Lorenzi Lumber	Supplies-Parsonage/Capital Project Reserve Fund	481.76
O-Ohio Dept. of Development	April payment-Fox Commerce Park/St Loan Repayment Fund	3,308.57
P-American Electric Power	Services/WWS#1 Revenue Fund	463.87
S.S. District #1	Sewer Disposal/S.S. District #2 Rev. Fund	55,155.39
S-AT&T	Telephone/Certificate of Title Adm Fund	51.77
Belmont Senior Services	April Operating Expenses/In-Home Care Levy-Comm on Aging Fund	110,095.58
CDW Government, Inc.	Supplies/Clerk of Courts Computer Fund	109.77
Iron Mountain Intellectual	Coverage/Clerk of Courts Computer Fund	200.00
Mary Ellen Graham	Reimbursement/Juvenile Ct. General Special Projects Fund	50.00
W-Delinquent Collectors of Ohio, Inc.	Contract services/DRETAC-Treasurer's Office Fund	5,157.74
Y-Health Assurance-HMO	April Premium/Employer's Share Holding Account Fund	60,313.25
Health Assurance – PPO	April Premium/Employer's Share Holding Account Fund	161,243.89
Health Plan	April Premium/Employer's Share Holding Account Fund	148,947.78

**IN THE MATTER OF APPROVING RECAPITULATION  
OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for March 28, 2007 as follow:

<b>FUND</b>	<b>AMOUNT</b>
A-GENERAL	\$20,145.97; \$15,329.53; \$5,401.33
GENERAL/SHERIFF	\$14,297.57; \$2,579.62
B-Dog & Kennel	\$1,827.70
H-County Home	\$25,433.56
Job & Family, Public Assistance	\$3,840.29; \$950.53; \$1,985.00; \$127.75
K-Engineer MVGT	\$14,295.19; \$1,000.89
M-Juvenile Court Placement	\$33,096.00
Juvenile Court Placement II	\$420.93
P-Oakview Admn Bldg.	\$7,752.88
S-District Detention Home	\$1,343.29
Juvenile Court Restitution	\$890.00
Oakview Residential Center	\$8,549.37
Port Authority	\$177.05

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFER OF FUNDS WITHIN  
THE BELMONT COUNTY GENERAL FUND**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfer of funds within the Belmont County General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0051-A001-A50.000 Budget Stabilization	E-0257-A015-A14.000 Attorney Fees	\$30,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS/  
GENERAL FUND TO VARIOUS JUVENILE COURT FUNDS**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfers between funds from the General Fund to various Juvenile Court Funds.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>GENERAL/MISCELLANEOUS</b>	<b>DRUG COURT DONATIONS</b>	
E-0257-A015-A15.074 Transfers In	R-0400-M072-M02.574 Transfers Out	\$ 164.98
<b>GENERAL/MISCELLANEOUS</b>	<b>TITLE IV-E REIMB (Random Moments)</b>	
E-0257-A015-A15.074 Transfers In	R-0400-M078-M07.574 Transfers Out	\$ 10.02

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFER WITHIN  
THE CAPITAL PROJECTS RESERVE FUND N39**

Motion made by Mr. Probst, seconded by Mr. Thomas to approve the following transfer within the Belmont County General fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>N39 CAPITAL PROJECTS RESERVE FUND N39</b>		
E-9039-N039-N06.055 Other Expenses	E-9039-N039-N02.055 Comm Pleas Crt Ren	\$9,419.00

*\* For expenses not covered by Congressionally mandated upgrades to courtroom-moving existing HVAC units from ceiling to attic*

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFER BETWEEN FUNDS/  
GENERAL FUND TO OAKVIEW JUVENILE REHABILITATION**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to Oakview Juvenile Rehabilitation.

*\*Note: Closure of idle funds per court order dated 2/15/07.*

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>GENERAL/MISCELLANEOUS</b>	<b>OAKVIEW JUVENILE REHABILITATION</b>	
E-0257-A015-A15.074 Transfers In	R-8010-S030-S05.574 Transfers Out	\$ 10,754.58

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFER BETWEEN FUNDS/  
GENERAL FUND TO DISTRICT DETENTION HOME FUND**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to District Detention Home Fund.

*\*Note: Closure of idle funds per court order dated 2/15/07.*

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>GENERAL/MISCELLANEOUS</b>	<b>DISTRICT DETENTION HOME</b>	
E-0257-A015-A15.074 Transfers In	R-0910-S033-S20.574 Transfers Out	\$ 2,955.67

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS FOR  
VARIOUS FUNDS TO THE GENERAL FUND**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfers between funds from various funds to the General Fund

*\*Note: Closure of idle funds per court order dated 2/15/07.*

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>VARIOUS</b>	<b>GENERAL FUND</b>	
Enhancement Grant		
E-0400-M071-M10.075 Advances Out	R-0040-A000-A47.574 Transfers In	65.11
Drug Court IV		
E-0400-M073-M01.000 Other Cost	R-0040-A000-A47.574 Transfers In	99.87
Title IV-E Oakview		
E-0400-M076-M06.000 Other Expenses	R-0040-A000-A47.574 Transfers In	10.02
After Care Program		
E-8008-S028-S54.074	R-0040-A000-A47.574 Transfers In	10,647.75
Americorp OJRC		
E-8009-S029-S01.074	R-0040-A000-A47.574 Transfers In	9.64
Oakview Residential Center		
E-9020-N020-N04.055 General Contractor	R-0040-A000-A47.574 Transfers In	97.19
Gender Specific		
E-0912-S036-S15.075 Advances Out	R-0040-A000-A47.574 Transfers In	2.66
BJA Congress		
E-0914-T025-T10.074	R-0040-A000-A47.574 Transfers In	2,953.01

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF TRANSFER WITHIN FUND  
FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfer within fund for the Belmont County Sanitary Sewer District.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>WWS#3</b>	<b>WWS#3</b>	
E-3702-P005-P31.000 OE OPER	E-3702-P005-P21.000 Materials	\$ 10,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE BELMONT COUNTY GENERAL FUND**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

**BELMONT COUNTY GENERAL FUND/COMMISSIONERS**

**E-0051-A001-A10.000 Professional Services (Closed PO)	\$20,435.50
<b>GIS PROJECTS</b>	
**E-0069-A011-A11.000 GIS Projects (Closed PO)	\$72.27

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE GENERAL FUND/MISCELLANEOUS**

Motion made by Mr. Thomas, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 2, 2007.

E-0257-A015-A15.074	Transfers –Out	\$ 13,885.25
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Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE ENGINEER'S MVGT FUND K00**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

**SPECIAL REVENUE FUNDS / K-00 M.V.G.T.**

*Carry Over Purchase orders Closed*

**E-2812-K000-K20.006	133.00
**E-2812-K000-K14.000	21.25
**E-2813-K000-K26.000	118.22
**E-2812-K000-K12.000	<u>3343.77</u>
<b>TOTAL</b>	<b>\$3,616.24</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE ENGINEER'S ROAD AND BRIDGE IMPROVEMENT & REPAIR N45**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

**CAPITAL PROJECTS FUNDS**

N-45 Road and Bridge Improvement & Repair	7,312.50
**E-9045-N045-N01.055 PO Closed	\$7,312.50

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE BUFFER ZONE FUND /SHERIFF'S DEPARTMENT**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

E-1700-P086-P02.012	Equipment	\$ 19,693.86
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S85 JUVENILE COURT COMPUTER FUND**

Motion made by Mr. Thomas, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

E-1582-S085-S08.000	Computer Expenses	\$ 2,000.00
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Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR VARIOUS FUNDS**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 2, 2007.

*\*Note: Closure of idle funds per court order dated 2/15/07*

<b>FUND</b>	<b>AMOUNT</b>
Americorp OJRC	
E-8009-S029-S01.074	9.64
Transfers Out	
After Care Program	
E-8008-S028-S54.074	10,647.75
Transfers Out	
BJA Congress	
E-0914-T025-T10.074	2,953.01
Transfers Out	

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE  
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 28, 2007.

E-1511-W080-P01.002	Salaries	3,407.00
E-1511-W080-P07.006	Hospitalization	<u>255.00</u>
<b>TOTAL</b>		<b>3,662.00</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE UNCLAIMED MONIES FUND**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 2, 2007.

E-9821-Y021-Y01.000	Unclaimed Money	\$ 100,000.00
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF CASH ADVANCE OF FUNDS  
FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following CASH ADVANCE of funds for the Belmont County Sanitary Sewer District as follows:

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
WWS#3	WWS#1	
E-3702-P005-P34.074 Transfer Out	R-3700-P001-P16.575 Advances In	\$ 100,000.00

*Note: The advisory board for WWS#1 will be meeting with the Commissioners to discuss a rate increase for the district. After reviewing the district's financial situation, upon the rate increase, a payment schedule will be set at that time.*

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Thomas to execute payment of Then and Now Certification dated March 21, 2007 presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Thomas, seconded by Mr. Probst granting permission for county employees to travel as follows:  
**BCDJFS** – Various employees to various trainings in March, April and May, 2007. Estimated expenses: \$1,412.05

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF AUTHORIZING AUDITOR  
JOSEPH A. PAPPANO TO ESTABLISH A NEW FUND  
FOR THE BELMONT COUNTY SHERIFF'S OFFICE**

Motion made by Mr. Thomas, seconded by Mr. Probst authorizing Belmont County Auditor Joseph A. Pappano to establish a new fund for the following grant:

**Belmont County Sheriff's Office/ OIBRS EQUIPMENT GRANT**

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**OPEN PUBLIC FORUM -**

This evening's meeting was attended by the following county directors: 911 Director Cliff Sligar; GIS Director Don Pickenpaugh; Port Authority Director Larry Merry and Assistant Director Bill Morgan. Brief comments were made regarding the positive progress of each office. Mr. Merry said the Port Authority is working on several projects and he is excited about the "thirst" for economic development in Belmont County from existing and out of the area businesses. Commissioner Probst commended the Port Authority for "thinking outside the bubble" and being "progressive and persistent." Commissioner Thomas said he has heard favorable comments from the townships and villages on the work Mr. Merry and Mr. Morgan are doing. Mr. Thomas said Belmont County's goal is to appreciate existing businesses and bring in new business. Commissioner Probst said there are several projects in the works and hopes to be able to share news about them soon.

**IN THE MATTER OF ENTERING INTO CONTRACTS  
FOR THE BELMONT COUNTY JAIL ADDITION**

Motion made by Mr. Thomas, seconded by Mr. Probst to enter into the following contracts for the Belmont County Jail Addition project, based upon the recommendation of Wachtel & McAnally Architects /Planners, Inc. Commissioner Thomas noted the project is to start within 30-60 days with an 18 month completion date.

<b><u>CONTRACTOR</u></b>	<b><u>AMOUNT</u></b>
<b>Colaanni Construction, Inc. (General)</b> 2141 St. Rt. 150 Dillonvale, Ohio 43917	\$2,795,000.00
<b>Erb Electric Company (Electrical)</b> 500 Hall Street Bridgeport, Ohio 43912	\$ 771,395.00
<b>S.A. Comunale Company, Inc. (Fire Protection)</b> 2900 Newpark Drive Barberton, Ohio 44203	\$ 73,662.00
<b>Metal Masters, Inc. (H.V.A.C.)</b> 125 Williams Drive NW Dover, Ohio 44622	\$ 523,390.00

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

Discussion: Commissioner Thomas said this has been an almost a four year project. The county has been looking at costs related to staffing, housing and transportation of prisoners. He said the county has spent millions of dollars over the years just on housing of prisoners and hopes to see a savings by doubling the size of the existing jail from 72 to 144 beds. Mr. Thomas said Belmont County will look to sell beds to other counties throughout the state to recoup money spent.

**IN THE MATTER OF APPROVING MINUTES OF REGULAR  
BOARD OF COMMISSIONERS MEETINGS**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the minutes of the Belmont County Board of Commissioners regular meeting of: February 28, 2007

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF AUTHORIZING THE HIRING OF  
MR. MICHAEL KERNIK AS CASE MANAGER – PUBLIC  
ASSISTANCE FOR THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Thomas, seconded by Mr. Probst to adopt the following Resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Mr. Michael Kernik as a Case Manager – Public Assistance. Mr. Kernik will be employed as a full time permanent bargaining unit employee. His wage compensation shall be in accordance with the current contractual bargaining unit salary schedule.

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes

Mr. Longshaw Absent

**IN THE MATTER OF AUTHORIZING THE HIRING OF MRS. MICHELE M. SCHRAMM AS A FULL TIME PERMANENT INCOME MAINTANANCE AIDE II FOR THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Thomas, seconded by Mr. Probst to adopt the following Resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Mrs. Michele M. Schramm as an Income Maintenance Aide II. Mrs. Schramm will be employed as a full time permanent bargaining unit employee. Her wage compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF ENTERING RENEWAL OF TITLE IV-D SERVICE CONTRACT WITH BELMONT CO. CLERK OF COURTS ON BEHALF OF BCDJFS CHILD SUPPORT AGENCY**

Motion made by Mr. Thomas, seconded by Mr. Probst to enter into a renewal of the Title IV-D Service Contract with the Belmont County Clerk of Courts, on behalf of Belmont County DJFS Child Support Agency, in the amount of \$17,080.00, effective February 1, 2007 through January 31, 2008.

Note: Non-Federal Matching Funds 34% \$ 5,807.20  
Federal Matching Funds 66% \$ 11,272.80

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF ESTABLISHING THE POSITION OF CREW LEADER FOR THE BELMONT CO. BUILDINGS & GROUNDS DEPT. AND NAME HERB KIRKPATRICK CREW LEADER**

Motion made by Mr. Thomas, seconded by Mr. Probst to establish the position of Crew Leader for the Belmont County Buildings & Grounds Department, and to name Herb Kirkpatrick to fill the position, based upon the recommendation of Jack Regis, Facilities Manager, Belmont County Buildings & Grounds. Due to the increased duties and responsibilities of the position, Mr. Kirkpatrick's hourly rate will be \$15.00 per hour, effective pay period ending April 14, 2007.

Note: Mr. Kirkpatrick will continue to perform his present duties along with filling in for Mr. Regis, Facilities Manager, during his absence. New duties will also include coordinating projects with the prison and other outside crews and securing all materials to complete these projects in a timely manner.

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF APPROVING THE "ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES"/ENGINEER**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following time and place for the "Annual Meeting of County and Township Authorities" based upon the recommendation of Fred Bennett, County Engineer:

Date: Thursday, April 19, 2007  
Time: 6:00 P.M.  
Place: County Garage-Roscoe Road, St. Clairsville, OH 43950

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**7:00 P.M. Agenda Item-Executive Session**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 7:00 P.M. WITH BOARD AND ASSISTANT CLERKS**

Motion made by Mr. Thomas, seconded by Mr. Probst to enter Executive Session pursuant to O.R.C. 121.22(G)(1) Personnel Exception, to consider the employment and compensation of a public employee.

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION WITH BOARD AND ASSISTANT CLERKS**

Motion made by Mr. Thomas, seconded by Mr. Probst to adjourn executive session pursuant to O.R.C. 121.22(G)(1) Personnel exception, specifically to consider the employment of a public employee.

Upon roll call the vote was as follows:

Mr. Thomas Yes  
Mr. Probst Yes  
Mr. Longshaw Absent

**THE FOLLOWING MOTION IS A RESULT OF EXECUTIVE SESSION**

**IN THE MATTER OF ADVERTISING FOR A  
PROJECT MANAGER/BCSSD**

Motion made by Mr. Thomas, seconded by Mr. Probst to advertise for a Project Manager to manage water and sewer development for the Belmont County Sanitary Sewer District.

**BELMONT COUNTY SANITARY SEWER DISTRICT**

The Belmont County Sanitary Sewer District is accepting applications for the position of:

1. **Position:** Project Manager
2. **Job Description:** Manage Water and Sewer Development
3. **Requirements and/or duties** include but are not limited to:
  - Assist in design and planning of new water and sewerage systems
  - Writing and securing easements and grants
  - Read and understand engineer drawings
  - Project budgeting
  - Assist Sanitary Sewer District Director with any additional planning on existing and/or new water and sewerage systems
4. **Education/Experience requirements:**
  - Minimum of three (3) years public sector employment experience with strong communication skills required. Competitive salary and benefits. Position is full-time.
  - EOE.

Applications may be obtained at the Belmont County Sanitary Sewer District office, Bannock Road, St. Clairsville, Ohio 43950

Completed applications may be mailed to the Belmont County Sanitary Sewer District, P.O. Box 457, St. Clairsville, Ohio 43950, no later than April 30, 2007.

Times Leader Adv. March 30, 2007, March 31, 2007 and April 1, 2007

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 7:26 P.M.**

Motion made by Mr. Thomas, seconded by Mr. Probst to adjourn the meeting at 7:26 p.m.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Absent

Read, approved and signed this 4th day of April, 2007.

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COUNTY COMMISSIONERS

Gordie W. Longshaw, Absent

We, Mark A. Thomas and Jayne Long, President and Assistant Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
ASSISTANT CLERK