

St. Clairsville, Ohio

November 28, 2007

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Mark A. Thomas, Gordie W. Longshaw and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board. Minutes of the meeting of November 20, 2007, were read, approved and signed.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED, FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING TAPE FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mr. Thomas, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
A-BP	Oct. gasoline/General Fund	363.19
A-CDW-G, Inc.	Supplies-GIS Projects/General Fund	418.00
A-Ocean Computer Group, Inc.	UPS backups-GIS Projects/General Fund	1,072.00
A-Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	696.00
A- OSU Health System Anesthesia	Inmate medical-Sheriff/General Fund	259.76
L-3 Communications Security	Service on security scanner/General Fund	992.15
Maximus, Inc.	Contract services-Commissioners/General Fund	3,000.00
Smart Bill	Postage-tax bills/General Fund	10,300.00
B-Columbus Serum Company	Medical supplies/Dog and Kennel Fund	297.00
G-Belmont Co. Tourism Council	December expenses/Lodging Excise Tax Fund	20,000.00
K-Ohio-WV Excavating	Bridge Replacement Project/Engineer MVGT Fund	19,206.20
K-Wells Fargo Payment Center	Visa/Engineer MVGT Fund	233.24
N-Marshall J. Piccin	Contract services/Jail Construction Fund	892.00
P-Belmont Co. Commissioners	Reimbursement/EMA Performance Grant	43,462.50
P-Belmont Co. Sanitary Sewer	Oct. service/WW#1 Revenue Fund	4,668.45
P-Eastern Ohio Regional Wastewater Authority	Sewage Disposal/SSD#2 Revenue Fund	437.10
P-Eastern Ohio Regional Wastewater Authority	Sewage Disposal//various BCSSD Funds	27,000.00
Forms Plus, Inc.	Supplies/various BCSSD Funds	1,446.72
S-AT&T	Telephone/Certificate of Title Admn. Fund	60.51
S-Beth A. Andes, MS, PCC	Contract services-GS/District Detention Home Fund	2,100.00
S-Crystal & Hinckley Springs	Water/Certificate of Title Admn. Fund	52.89
Crystal & Hinckley Springs	Water/Eastern Ct.-Gen. Special Projects Fund	31.93
W-Delinquent Collectors of Ohio	Contract Services/DRETAC-Treasurer's Office Fund	2,496.06
Y-Morristown, Village	Drain Work-Church St./Co. Motor Vehicle License Tax Fund	951.43
Y-Powhatan Point, Village	Road Work-German Hill/Co. Motor Vehicle License Tax Fund	24,735.06

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for November 28, 2007 as follow:

FUND	AMOUNT
A-GENERAL	\$2,052.67; \$4,425.16; \$9,234.57; \$55.54
GENERAL/AUDITOR	\$8,667.46
GENERAL/SHERIFF	\$2,628.84
GENERAL/911	\$2,437.01
E/911	\$844.97
H-County Home, Park Health	\$19,511.56
H-Job & Family, CSEA	\$1,448.32
H-Job & Family, Public Assistance	\$1,390.57; \$4,921.55; \$5,047.84; \$20,000.00
H-Job & Family, WIA	\$23,547.49; \$16,754.46
K-Engineer MVGT	\$25,048.17; \$1,426.83
M-Juvenile Court Placement Services	\$21,512.00
M-Juvenile Court Title IV-E Reimb	\$2,039.17
P-Oakview Admin. Bldg.	\$2,142.29
P-Sanitary Sewer District	\$142.12; \$1,679.14; \$20,932.15; \$1,667.92; \$707.02; \$4,927.77; \$11,959.64; \$50,535.59; \$12,489.59; \$104.58
S-Job & Family, Children Services	\$5,519.41; \$453.00
S-Oakview Juvenile Residential Center	\$9,572.52; \$492.96
S-Port Authority	\$56.45
S-Sheriff CCW	\$1,034.00
S-Sheriff Commissary	\$3,883.66
T-Sanitary Sewer District	\$451.97

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER TRANSFER BETWEEN THE GENERAL FUND**  
**AND DISTRICT DETENTION CENTER S33 FUND**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to approve the following transfer from the Belmont County General Fund into the District Detention Center S33 Fund.

FROM	TO	AMOUNT
E-0051-A001-A50.000 Budget Stab	R-0910-S033-S20.574 Tran In	\$29,050.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/BOARD OF ELECTIONS**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0181-A003-A08.000 Advertising & Printing	E-0181-A003-A02.000 Poll Workers Salaries	\$ 102.12

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE BCDJFS/PUBLIC ASSISTANCE FUND H00**

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the following transfer within fund for the BCDJFS/PA Fund H00.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2510-H000-H01.002 Salaries	E-2510-H000-H02.010 Supplies	20,000.00
E-2510-H000-H01.002 Salaries	E-2510-H000-H09.000 Facilities	20,000.00

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE COUNTY HOME FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following transfer within fund for the County Home Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2150-H030-H11.000 Other Expenses	E-2150-H030-H02.002 Salaries	\$ 72,000.00
<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2150-H030-H03.010 Supplies	E-2150-H030-H02.002 Salaries	\$402.52

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE ENGINEER'S MVGT FUND**

Motion made by Mr. Probst, seconded by Mr. Thomas to approve the following transfers within fund for the Engineer's MVGT Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2811-K000-K10.000 Other Expense	E-2811-K000-K06.000 Travel	350.00
E-2811-K000-K10.000 Other Expense	E-2813-K000-K37.000 Other Expense	<u>200.00</u>
<b>TOTAL</b>		<b>550.00</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE ENGINEER'S MVGT FUND**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to approve the following transfers within fund for the Engineer's MVGT Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2811-K000-K02.002 Salaries	E-2812-K000-K12.000 Materials	15,000.00
E-2811-K000-K10.000 Other Exp.	E-2812-K000-K12.000 Materials	710.99
E-2812-K000-K13.012 Equipment	E-2812-K000-K12.000 Materials	3,925.91
E-2812-K000-K15.011 Cont-Ser	E-2812-K000-K12.000 Materials	1,700.00
E-2812-K000-K24.000 Other Exp.	E-2812-K000-K12.000 Materials	921.41
E-2813-K000-K29.011 Cont-Ser	E-2812-K000-K12.000 Materials	8,971.00
E-2813-K000-K30.013 Cont-Proj	E-2812-K000-K12.000 Materials	<u>29,419.20</u>
<b>TOTAL</b>		<b>60,648.51</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Longshaw, seconded by Mr. Thomas to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>SSD#1</b>	<b>SSD#1</b>	
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P13.003 PERS	1,000.00
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P15.000 OE Employees	500.00
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P01.002 Salaries	<u>6,000.00</u>
<b>TOTAL</b>		<b>7,500.00</b>

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND  
FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>WWS#2</b>	<b>WWS#2</b>	
E-3701-P003-P31.000 Other Exp	E-3701-P003-P25.000 Purchased Water	44,000.00
<b>WWS#3</b>	<b>WWS#3</b>	
E-3702-P005-P21.000 Materials	E-3702-P005-P18.010 Supplies	4,000.00
<b>SSD#1</b>	<b>SSD#1</b>	
E-3704-P051-P009.000 Sew Disp	E-3704-P051-P01.002 Salary	5,000.00
E-3704-P051-P009.000 Sew Disp	E-3704-P051-P01.003 PERS	500.00
E-3704-P051-P009.000 Sew Disp	E-3704-P051-P15.000 Other Expense	500.00
<b>SSD#2</b>	<b>SSD#2</b>	
E-3705-P053-P16.074 OE Trans Out	E-3705-P053-P15.000 Other Expense	2,500.00
E-3705-P053-P08.013 Projects	E-3705-P053-P07.011 Services	7,000.00
<b>TOTAL</b>		<b>63,500.00</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND  
FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Thomas, seconded by Mr. Probst to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>WWS#3</b>	<b>WWS#3</b>	
E-3702-P005-P25.000 Purchased Water	E-3702-P005-P34.074 OE Trans Out	4,000.00
E-3702-P005-P25.000 Purchased Water	E-3702-P005-P19.012 Equipment	15,700.00
E-3702-P005-P25.000 Purchased Water	E-3702-P005-P23.011 Services	22,000.00
<b>SSD#1</b>	<b>SSD#1</b>	
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P15.000 OE Employee	500.00
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P03.012 Equipment	2,500.00
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P07.011 Services	700.00
E-3704-P051-P09.000 Sew Disp	E-3704-P051-P01.002 Salaries	2,000.00
<b>SSD#2</b>	<b>SSD#2</b>	
E-3705-P053-P08.013 Projects	E-3705-P053-P15.000 Other Expense	1,400.00
<b>SSD#3B</b>	<b>SSD#3B</b>	
E-3707-P056-P02.010 Supplies	E-3707-P056-P07.011 Services	60.00
<b>TOTAL</b>		<b>48,860.00</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR  
THE DISTRICT DETENTION HOME FUND S33**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following transfers within fund for the District Detention Home Fund S33.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0910-S033-S61.000 Food Service Exp.	E-0910-S033-S34.010 Supplies	2,000.00
E-0910-S033-S65.011 Contract Services/GS	E-0910-S033-S40.000 Medical	<u>1,000.00</u>
<b>TOTAL</b>		<b>3,000.00</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR  
THE MENTAL RETARDATION FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following transfers within fund for the Mental Retardation Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2410-S066-S68.012 Equipment	E-2410-S066-S75.000 Travel & Expense	10,000.00
E-2410-S066-S68.012 Equipment	E-2410-S066-S85.000 MR/DD Spec. Services	<u>90,000.00</u>
<b>TOTAL</b>		<b>100,000.00</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE  
PROSECUTOR'S VICTIM ASSISTANCE PROGRAM FUND W80**

Motion made by Mr. Longshaw, seconded by Mr. Probst to approve the following transfer within fund for the Prosecutor's Victim Assistance Program Fund W80.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1511-W080-P07.006 Hospitalization	E-1511-W080-P05.003 PERS	\$ 900.00
E-1511-W080-P07.006 Hospitalization	E-1511-W080-P08.005 Medicare	\$ 200.00
<b>Total</b>		<b>\$ 1,100.00</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE GENERAL FUND/MAGISTRATE**

Motion made by Mr. Thomas, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-0063-A002-B25.002	Salaries	3,415.17
E-0063-A002-B30.000	Other Expenses	<u>1,334.81</u>
<b>TOTAL</b>		<b>4,749.98</b>

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE GENERAL FUND/SHERIFF**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>Fund</b>		<b>Amount</b>	
E-0131-A006-A03.010	Supplies	261.54	(Closed Purchase Order #408127)
E-0131-A006-A20.000	False Alarm	998.21	(Closed Purchase Order #408149)
E-0131-A006-A23.000	Background	532.89	(Closed Purchase Order #408136)
E-0131-A006-A24.000	ESORN	356.95	(Closed Purchase Order #408137, 408163, 408182)
E-0131-A006-A08.000	Food	111.65	(Closed Purchase Order #408166)
E-0131-A006-A25.000	Housing of Prisoners	<u>48.50</u>	(Closed Purchase Order #408184)
<b>TOTAL</b>		<b>2,309.74</b>	

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE 911 FUND**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-2200-E010-E12.000 Mapping \$ 200,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE SOIL CONSERVATION FUND**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-1810-L001-L08.000 Education 120.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE VARIOUS JUVENILE COURT FUNDS**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>FUND</b>		<b>AMOUNT</b>
<b>CCAP-JUVENILE COURT</b>		
E-0400-M055-M15.000	Other Expenses	24.40
<b>TITLE IV-E REIMB (Random Moments)</b>		
E-0400-M078-M05.000	Other Expenses	383.02
<b>INTAKE COORDINATOR-JUV COURT</b>		
E-0400-M062-M02.000	Other Expenses	495.00
<b>DRUG COURT DONATIONS</b>		
E-0400-M072-M05.000	Other Expenses	75.00
<b>PLACEMENT SERVICES-TITLE IV-E</b>		
E-0400-M064-M05.000	Placement Costs	2,630.04

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE JUVENILE COURT PLACEMENT SERVICES FUND**

Motion made by Mr. Longshaw, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b><u>M-64 PLACEMENT SERVICES</u></b>		
E-0400-M064-M05.000	Placement Costs	\$ 21,512.00

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Probst	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE TITLE IV-E REIMB (RANDOM MOMENTS) FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>Fund</b>	<b>Title</b>	<b>Amount</b>
<b>Title IV-E Reimb (Random Moments)</b>		
E-0400-M078-M05.000	Other Expenses	\$ 59,008.63

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE SSD #2 FORCE MAIN EXT CONST FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>SSD #2 FORCE MAIN EXT CONST FUND</b>		
E-9018-N018-N02.055	Contract Projects	\$ 6,032.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE P001 BELMONT COUNTY SANITARY SEWER DISTRICT #1 FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources, as revised by the Budget Commission under the date November 28, 2007.

<b>E-3700-P001-P23.011 WW#1 Contract Services</b>	<b>\$ 38,698.18</b>
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE EMA PERFORMANCE EOC FUND**

Motion made by Mr. Longshaw, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-1727-P097-P00.012	Equipment	\$ 45,283.73
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Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE COMMISSARY FUND S00/SHERIFF'S DEPARTMENT**

Motion made by Mr. Thomas, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>SHERIFF'S DEPARTMENT / COMMISSARY FUND S00</b>		
E-5100-S000-S01.010	Supplies	\$ 2,752.50
<i>Closed Purchase Orders #408103, 408153, 408158, 408156 &amp; 408175</i>		

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S12 PORT AUTHORITY FUND**

Motion made by Mr. Thomas, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>S12 PORT AUTHORITY FUND</b>		
E-9799-S012-S17.000	FTZ Grant Expenses	\$ 5,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR DISTRICT DETENTION HOME S033 FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

<b>DISTRICT DETENTION HOME</b>		
E-0910-S033-S33.002	Salaries	\$34,418.92
E-0910-S033-S44.003	OPERS/STRS	6,975.00
E-0910-S033-S50.005	Medicare	411.00
E-0910-S033-S47.006	Hospitalization	<u>21,627.00</u>
<b>TOTAL</b>		<b>63,431.92</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S070 IN HOME CARE LEVY-COMM ON AGING**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

**S070 – IN HOME CARE LEVY-COMM ON AGING**

E-5005-S070-S05.011	CONTRACT SERVICES	\$83,391.74	(Closed Purchase Order)
E-5005-S070-S05.011	CONTRACT SERVICES	\$ 113,575.69	

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE S89 NORTHERN COURT GENERAL SPECIAL PROJECTS FUND**

Motion made by Mr. Longshaw, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

**S89 NORTHERN COURT-GENERAL SPECIAL PROEJCTS**

E-1561-S086-S01.002	Salaries	\$ 4,000.00
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Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Probst	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S96 JUVENILE COURT GENERAL SPECIAL  
PROJECTS FUND**

Motion made by Mr. Longshaw, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-1589-S096-S12.000	Other Expenses	\$12,392.50
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Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Probst	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mr. Longshaw, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

**BELMONT CO. COMMISSIONERS CDBG FUND**

E-9702-T011-T01.000	Grants	\$ 25,763.00
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Draw Number 357 – Grant #B-F-06-007-1

Upon roll call the vote was as follows:

Mr. Longshaw	Yes
Mr. Thomas	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE SHERIFF’S RESERVE ACCOUNT**

Motion made by Mr. Probst, seconded by Mr. Thomas to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-9710-U010-U06.000	Other Expenses	\$ 1,458.24	<i>Closed PO #408174</i>
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE BELMONT COUNTY PROSECUTOR’S OFFICE  
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Probst, seconded by Mr. Longshaw to make the following additional appropriations in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2007.

E-1511-W080-P01.002	Salary	2,000.00
E-1511-W080-P07.006	Hospitalization	1,407.00
<b>TOTAL</b>		<b>3,407.00</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF REPAYMENT OF CASH ADVANCE OF FUNDS  
FOR THE BELMONT COUNTY JUVENILE COURT**

Motion made by Mr. Probst, seconded by Mr. Longshaw to approve the following REPAYMENT OF CASH ADVANCE of funds for the Belmont County Juvenile Court in order to repay cash advances in the findings for adjustment in the 2006 county audit as follows:

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>	<b>DATE</b>
ALTERNATIVE SCHOOL	PLACEMENT SERVICES-TITLE IV-E		
E-0400-M067-M13.075 Advances Out	R-0400-M064-M08.575 Advances In	2,630.04	12/01/04

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Longshaw	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Thomas to execute payment of Then and Now Certification dated November 14, 2007 and November 20, 2007 presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Probst, seconded by Mr. Thomas to request the Belmont County Budget Commission certify the following monies. **CDBG - \$25,763.00** paid into R-9702-T011-T01.501 CDBG – Grant FORMULA Nov. 26, 2007, Draw No. 357, Grant #B-F-06-007-1.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Thomas	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Thomas, seconded by Mr. Probst granting permission for county employees to travel as follows:

**AUDITOR** – Don Harr to travel to Pataskala, OH on Dec. 11, 2007, to attend Weights & Measures Quarterly meeting. A county car will be used. Estimated expenses: \$100.00

**BCDJFS** – Various employees to various trainings in December, 2007. Estimated expenses: \$660.20

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**OPEN PUBLIC FORUM – NONE.** Commissioner Thomas reminds all that due to CCAO Conference, next week's meeting will be held Thursday, December 6, 2007, at 10:00 a.m.

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETINGS**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to approve the minutes of the Belmont County Board of Commissioners regular meeting of: November 14, 2007.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF GRANTING REQUEST TO REDUCE LEGAL AXLE LOAD LIMIT FOR WAYNE TOWNSHIP**

Motion made by Mr. Thomas, seconded by Mr. Probst to adopt the following:

**RESOLUTION**

**Whereas**, Ohio Revised Code Section 5577.07 empowers the Belmont County Commissioners to prescribe reduction of weight and speed during times of thaws and moisture that render the improved highways of the County insufficient to bear the traffic thereon, and;

**Whereas**, the Belmont County Board of Commissioners have received a request from the Wayne Township Trustees requesting that the legal axle load limit on all of their roads be reduced by fifty percent (50%), and;

**Whereas**, the Belmont County Engineer has recommended that the Wayne Township Trustees' request be granted.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Belmont County Commissioners does hereby authorize that the legal axle load limit on all of the roads in Wayne Township be reduced by fifty percent (50%) for the period beginning December 1, 2007 and ending April 15, 2008.

Adopted November 28, 2007

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF SIGNING AND SUBMITTAL OF THE OHIO PUBLIC WORKS DISBURSEMENT REQUEST FORM AND CERTIFICATION/BELMONT CO. ENGINEER PROJECTS**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to authorize the signing and submittal of the **Ohio Public Works Commission Disbursement Request Form and Certification** for funding the following projects for the Belmont County Engineer's Department:

- Disbursement Request Number: 2  
Project: SOMERSET TWP RD 35 & WAYNE TWP RD 35 Bridge Replacement Project, CRS01  
Amount: \$54,663.80
- Disbursement Request Number: 4  
Project: BELMONT CR 56 & UNION TWP RD 385 Bridge Project, CRR04  
Amount: \$47,829.20

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

**IN THE MATTER OF REQUESTING THE DIRECTOR OF BCSSD TO CERTIFY ALL DELINQUENT WATER AND SEWER RATES AND CHANGES TO THE COUNTY AUDITOR**

Motion made by Mr. Thomas, seconded by Mr. Probst requesting the Director of the Belmont County Sanitary Sewer District #2, #3 (Water) and #1, #2, #3A, #3B and #3C (Sewer) to certify all delinquent water and sewer rates and changes to the County Auditor of Belmont County, the same to be placed on the Tax Duplicate and collected in the same manner as other real estate taxes for the year 2007.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ENTERING LEASE AGREEMENT BETWEEN COMMISSIONERS AND BELMONT COUNTY HEALTH DEPARTMENT WIC (WOMEN, INFANTS AND CHILDREN) OFFICE**

Motion made by Mr. Thomas, seconded by Mr. Probst to enter into a one year lease agreement between the Board of Belmont County Commissioners (Lessor) and WIC (Lessee) in the amount of \$400.00 per month (\$4,800.00 per year), effective January 1 2007 through December 31, 2007, for office space in the Oakview Administration Building, 45240 National Road, St. Clairsville, Ohio 43950; the lessee agrees to pay, in conjunction with rent, \$188.17 per month for utilities and trash removal.

*Note: Actual cost for utilities will be reviewed annually and the reimbursement amount will be adjusted accordingly.*

**LEASE**

The Board of County Commissioners of Belmont County, Ohio the Lessor, in consideration of the rents and covenants stipulated to be paid and performed by **WIC, Lessee**, leases to the Lessee, the following premises:

Office space on the ground floor (1214 sq. ft.) of the building known as **Oakview Administration at 45240 National Road**, St. Clairsville. For the term of one year, at Four Thousand Eight Hundred (\$4,800) Dollars payable in equal month installments of Four Hundred (\$400.00) Dollars each, on the first day of each month, in advance, all rent being payable at the office of the Lessor, Belmont County Courthouse, St. Clairsville, Ohio. Effective January 1, 2007 through December 31, 2007.

The Lessor and Lessee agree as follows:

1. That the Lessee will pay the rent at the time and place and in the manner specified above;
2. That the Lessee will occupy the premises in a safe and proper manner;
3. That the Lessee will not assign this lease, nor sublet the premises, without the Written consent of Lessor;
4. That the Lessee will make no alterations or additions in the premises without the Written consent of Lessor;
5. That the Lessee will permit the Lessor, or agents of the Lessor, to enter upon the premises, at all reasonable times, to examine the condition of the premises and to make repairs;
6. That the Lessee will surrender and deliver up the premises at the end of the term, in as good order and condition as the premises are at the time of occupancy, reasonable use or natural wear and tear and damage by fire or unavoidable casualty, expected;
7. That any failure of the Lessor to enforce rights or seek remedies upon any default of the Lessee with respect to the obligations of the Lessee shall not prejudice or affect rights or remedies of the Lessor in the event of any subsequent default of the Lessee.
8. That the Lessee keep insured its demised portion of the premises against loss or damage by fire and wind storm to the amount of not less than fifteen thousand (\$15,000) dollars in insurance companies qualified to do business on Ohio, in the joint names of the Lessor and Lessee, as their interest may appear.
9. Lessor shall be held harmless by Lessee from any liabilities for damages to any person or any property in or upon the premises and the adjoining side walk and parking spaces allocated to use of Lessee, including the person and property of Lessee, and its employees and all persons in the building at its or their invitation. All property kept, stored and maintained in the premises shall be so kept, stored or maintained at the risk of Lessee. Lessee shall not suffer or give cause for the filing of any liens against the premises.
10. Lessee shall provide its own telephone connections and services upon the approval of Lessor.
11. This lease may be terminated by either party with a sixty (60) day advance written notice.
12. Lessor will provide the following amenities for the benefit of the Lessee: General housekeeping services (on a regular basis), general maintenance services.
13. The Lessee agrees to pay conjunction with the rent an estimated utility cost at Two Thousand Two Hundred Fifty Eight and Four cents (2258.04), payable in equal monthly installments of One Hundred Eighty Eight and Seventeen cents (\$188.17) dollars. This amount represents the Lessees estimated share of electric, water, gas, and trash removal costs for a one year period. After each lease period (one year), the actual cost will be compared to the estimated costs. A cost will be assigned per usable square feet to each tenant. An adjustment will be made based on the reconciliation to the payment for the next lease period. In the event of termination of this lease, the same process will apply resulting in a cash settlement between parties.

If the Lessee breaches any of its agreements, or vacates the premises during the term, the Lessor may re-let the premises for the remainder of the term for the highest obtainable rent and may recover from the Lessee any deficiency between the amount obtained and the rent reserved. If the premises, without any fault to the Lessee, are made unfit for occupancy by the elements, or other cause, the Lessee may surrender possession of the premises to the Lessor and terminate this lease.

All rights and remedies under this lease shall be cumulative and not exclusive of any rights and remedies available at law or in equity.

This lease and all its terms shall inure to the benefit of and be binding upon the legal successors in interest of Lessor and Lessee.

The Lessor and Lessee have signed on the 28<sup>th</sup> day of November, 2007, at St. Clairsville, Ohio.

Jayne Long, Clerk /s/  
Witness

Mark A. Thomas /s/  
Belmont County Commissioners  
President / Lessor

H.L. Vermillion  
Witness

Kathleen L. Yeater /s/  
WIC Director  
Kathleen L. Yeater  
Lessee

Approved as to form:  
David K. Liberati /s/

David K. Liberati  
Belmont County Assistant Prosecutor

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**IN THE MATTER OF ACCEPTING PROPOSAL FROM RESULTS ENGINEERING FOR THE ONBASE SOFTWARE SYSTEM**

Motion made by Mr. Thomas, seconded by Mr. Probst to accept the proposal from Results Engineering for the OnBase Software System for scanning of documents for the Belmont County Juvenile/Probate Court, Belmont County Clerk of Courts and the Belmont County Commissioners office as follows:

**Pricing:**

Belmont County Clerk of Courts	\$31,447.57
Belmont County Commissioners Office	\$18,424.57
Belmont Count Juvenile Court	\$16,539.42
Belmont County Probate Court	\$15,543.42

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

*Commissioner Thomas explained this contract is the initial step towards the county becoming paperless, thereby reducing the space needed for record storage.*

**IN THE MATTER OF RE-APPOINTING MR. JIM FORSHEY AS THE COMMISSIONERS' MEMBER-AT-LARGE REPRESENTATIVE TO THE BUCKEYE HILLS RC& D EXECUTIVE COUNCIL**

Motion made by Mr. Thomas, seconded by Mr. Probst to re-appoint Mr. Jim Forshey as the Belmont County Commissioners' Member-at-Large representative to the Buckeye Hills RC&D (Resource, Conservation & Development) Executive Council for a three-year term commencing January 1, 2008.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**BREAK**

**IN THE MATTER OF BID OPENING FOR FURNISHING THREE (3) NEW MINI VANS FOR BELMONT CO. DEPT. OF JOB & FAMILY SERVICES**

**BID OPENING**

This being the day and 11:00 a.m. being the hour that bids were to be on file in the Commissioners' Office for furnishing three (3) new mini vans for Belmont Co. Dept. of Job & Family Services, they proceeded to open the following bids:

<b>COMPANY</b>	<b>BID BOND</b>	<b>BID AMOUNT</b>
<b>Whiteside Chevrolet, Inc.</b> 50714 National Road St. Clairsville, OH 43950	X	\$ 55,500.00

Present for the bid opening was Kim North of The Times-Leader.

Motion made by Mr. Thomas, seconded by Mr. Probst to turn over all bids received for furnishing three (3) new mini-vans for the Belmont County Department of Job & Family Services, to Dwayne Pielech, Director, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes
Mr. Longshaw	Yes

**11:05 BREAK**

**IN THE MATTER OF ADOPTING RESOLUTION HONORING DICK QUINLIN ON HIS RETIREMENT FROM BELMONT CO. EMERGENCY MANAGEMENT AGENCY**

Motion made by Mr. Thomas, seconded by Mr. Probst to adopt a proclamation in honor of Dick Quinlin on his retirement as Coordinator of the Belmont County Emergency Management Agency.

**RESOLUTION  
HONORING RICHARD G. "DICK" QUINLIN  
ON HIS RETIREMENT**

**WHEREAS**, Mr. Quinlin began his employment with Belmont County in 1985, working diligently for 22 years with duties that included assuring that county resources would be available to adequately protect citizens' life and property against natural, manmade, or technical disaster emergencies; and

**WHEREAS**, Mr. Quinlin retired as Director/Coordinator of the Belmont County Emergency Management Agency on September 30, 2007; and

**WHEREAS**, Mr. Quinlin, a true public servant, has always instilled the safety of our residents as a primary concern in all he has worked with over his tenure; and

**WHEREAS**, Mr. Quinlin was responsible for the implementation of the County Emergency Operations Plan including planning, mitigation, response and recovery from disasters; and

**WHEREAS**, Mr. Quinlin has coordinated ten of the fifteen Presidential Disaster Declarations Belmont County has had since 1964, including his shining leadership moment during the flooding in 2004 and 2005 when the county experienced its worst-ever natural disaster. The commission will always be grateful for his daily efforts and excellent leadership during this very challenging time; and

**WHEREAS**, in 2006 and under his direction, a new emergency operations center was constructed enabling the agency to better serve the county, coordinate resources and to provide a place for local and state agencies to efficiently service businesses and residents during times of disaster as well as provide a place for training; and

**WHEREAS**, under the boundless leadership and continued dedication of Mr. Quinlin and with the support of his employees, Belmont County possesses one of the finest EMA Centers in the state;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Belmont County Commissioners, on behalf of all county residents, extends its deepest gratitude to Mr. Richard G. Quinlin for performing his job with tireless effort and offers sincere wishes for a long, healthy and happy retirement.

Adopted November 28, 2007

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Probst	Yes

Mr. Longshaw            Yes

DISCUSSION-Commissioner Thomas read the above resolution. Mr. Quinlin was praised by a large gathering of family, friends and co-workers for an excellent job and his calm and effective leadership especially during disaster situations. All wished him a long healthy, happy retirement. Commissioner Probst noted that the residents were very fortunate to have a person of his caliber to protect them and that he left the EMA in good hands with Dave Ivan and Becky Horne. Commissioner Longshaw remembered that he came aboard during the 2004-05 floods and was impressed by Dick's leadership. Commissioner Thomas thanked Mr. Quinlin and told him he made the commissioners' job easy by running an efficient department. Words of praise and thanks were extended by Engineer Fred Bennett, Ed Polli, Brad Johnston, Kurt Turner. Becky Horne, EMA Administrative Assistant, thanked Dick for the opportunity to work with him and for what he has taught her. Dave Ivan, Interim Director, stated that Dick was like a father to him and he couldn't have had a better boss or mentor. Dick thanked the board for the pleasure of working with them and thanked everyone in attendance and all the volunteers for their help and support.

**IN THE MATTER OF ADJOURNING**  
**COMMISSIONERS MEETING AT 12:00 P.M.**

Motion made by Mr. Thomas, seconded by Mr. Longshaw to adjourn the meeting at 12:00 p.m.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Longshaw	Yes
Mr. Probst	Yes

Read, approved and signed this 6th day of December, 2007.

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\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Mark A. Thomas and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK